

**PANGBOURNE PARISH COUNCIL**

Parish Office, Pangbourne Village Hall

Station Rd

Pangbourne

RG8 7AN

Tel: 0118 984 1118

# NOTICE OF MEETING

To All Members of Pangbourne Parish Council

You are summoned to attend the full council meeting of Pangbourne Parish Council to be held on Tuesday 16April 2024 at Pangbourne Village Hall, commencing at 7.30pm.

There will be an opportunity for parishioners to speak during the open forum from 8.00 to 8.15pm. All residents of the parish are welcome to attend the meeting and are requested, where possible, to contact the Clerk on [Clerk@pangbourne-pc.gov.uk](mailto:Clerk@pangbourne-pc.gov.uk) before 3.00pm on the day of the meeting to help ensure everyone can be accommodated.

Becky Elkin

Proper Officer, RFO, Clerk to the Council

10 April 2024

## AGENDA

### Section 1: Procedural

1. To receive apologies for absence and declarations of interest relevant to agenda items.
2. To RESOLVE to adopt the minutes of the full council meeting held on 12 March 2024 as a true and accurate record.
3. A BRIEF OVERVIEW of outstanding actions carried over from previous meetings.

### Section 2: Decision Making

1. To CONSIDER a candidate for co-option to a casual vacancy.
2. To DISCUSS and AGREE plans for the Annual Parish Meeting on 23 April 2024 including to agree the results of the public vote for Millennium Award Winner 2024.
3. To RECEIVE an UPDATE and CONSIDER any expenditure necessary as part of the Mend the Gap project at the meadows.
4. To RECEIVE an update and AGREE ANY ACTIONS re Thames 21 application request.
5. To CONSIDER the request from APT for a grant award of £2,700 for 24/25 year.
6. To CONSIDER the request for an annual donation/contribution towards running costs to PVFF Pangbourne Valley Flood Forum of £200.
7. **PLANNING**:
   1. To RECEIVE the list of planning recommendations
   2. To DISCUSS and RESOLVE to APPROVE responses not already resolved by Planning Committee (see attached)
   3. Update on Application 23/02878/FUL Pangbourne College Boathouses
   4. Premises Licence Artichoke Café
   5. Pages Gardens Appeal
8. **FINANCE**
   1. To RESOLVE to APPROVE accounts reconciliation at 31 March 2024
   2. To RESOLVE to APPROVE the payment schedule as appended to the agenda for April 2024.
   3. To NOTE the Internal Auditors interim Report as circulated
9. **POLICIES AND PROCEDURES**

To CONSIDER APPROVAL of the policies previously circulated and taken as read which are:

* NONE THIS MONTH

### Section 3: Updates and Progress Reports

1. Reports from members of working parties, committees and individual councillors.

VILLAGE HALL

* 1. Hall clock tower and clock mechanism – update/agreement on options and budget
  2. Hall electrical/fire safety works – update/agreement on options and budget
  3. Hall alcohol licence has now been surrendered and hirers will need a TENS licence

GROUNDS

1. Fencing and tree works, allotments – update
2. Football storage container/recreation ground tree works weather update
3. ADC pre app has now been submitted
4. Rec toilets vandalism update
5. Possible dates for Rec Vision public consultation
6. Electricity, pavilion
7. To receive a brief report from the Chairman.
8. Clerk’s Report

* Reminder of plans for village litter pick on SUNDAY 28 APRIL 10am-1pm
* Drain in village centre – permanent repair scheduled May
* Request to use meadows for Scouts fundraiser
* Update on council Insurance (year 2 of 3 yr lta)
* King’s portrait
* Correspondence, hall car park
* Energy contracts renewed
* Correspondence re use of meadows for wedding mooring
* Pangbourne Magazine update
* Update on toilets opening/filming event at hall
* Healthmatic contract renewal
* Other contract renewals
* Water safety cabinet – new QR code

1. To receive a report from the District Councillor if available.
2. To answer questions from councillors, request items for next meeting or receive items for information only.
3. Note correspondence not already circulated.

### Section 4: Confidential Session

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.**

1. To discuss a land ownership matter

### Section 5: Closure

1. Closure of meeting.