



MINUTES OF PANGBOURNE PARISH COUNCIL

Minutes of the full meeting of the Council held at Pangbourne Village Hall on Tuesday 12 May 2026 at 7.30pm.

PRESENT:

Cllrs: I.Walker, J. Higgs, T. Batten, C. Brewer, G. Child, C. Ellis, N. Goodwin,
M.Male, B. Kerr-Muir,
Clerk: R. Elkin (Clerk, RFO),
Members of public: 2 Members of the Public were present for all or part of the meeting
Apologies Received: M. Rimmer,
Absent (no Apologies): C. Roberts
District Cllr: Cllr M. Shakespeare was not present

Section 1: Procedural

2289 Election of Chairman /Acceptance of Office

Cllr IW was proposed and nominated for the position of chairman and this was seconded. There being no other nominations and following a public vote, it was unanimously RESOLVED that Cllr Ian Walker was duly elected chairman of Pangbourne Parish Council for the year 2026/27. An Acceptance of Office was duly signed and witnessed by the Clerk and Council

2290 Election of Vice-Chairman / Acceptance of Office

The Chairman then asked for nominations for the position of vice-chairman. Cllr JH was nominated and seconded. There being no other nominations and following a public vote, Cllr John Higgs was duly elected vice-chairman of Pangbourne Parish Council for the year 2026-27 following a unanimous vote. JH duly signed his Acceptance of Office witnessed by the Clerk.

2291 Appointment to Standing Committees

i.Grounds Committee ii. Finance and Compliance
iii.Village Hall Committee iv. Planning

Following discussion, the following appointments were RESOLVED

i. Grounds Committee

NG
GC
CR
CB
CE
MR
IW (ex officio)
JH (ex officio)
Liaison only -Non-Cllr A. Heighway (Allotments)

ii. Finance and Compliance Committee

BKM
NG
IW (ex officio)
JH (ex officio)

iii. Village Hall Committee

CE

MR

CB

MM

IW (ex officio)

JH (ex officio)

Non-Cllr J. Palfrey (PCC Rep)

Non-Cllr F. House (Bookings/Warden)

Non-Cllr C. Williams

iv. Planning Committee

NG

CR

GC

IW (ex officio)

JH (ex officio)

2292 Appointment to working Groups

i. Emergency Group

ii. Recreation Ground working group

i. Emergency group

CR

IW

NG

JH

GC

ii. Recreation ground working group

IW

NG

CR

CB

Non-Cllr members of sports clubs

2293 Members on outside Bodies

i. Pang Valley Flood Forum

ii. Fanny Maria Kemp Trust

iii. Pangbourne Twinning Assoc

iv. Breedons Trust

v. Pangbourne Volunteers

vi. Neighbourhood Action Group (NAG)

vii. AWE Liason

i. Pang Valley Flood Forum

JH

IW

ii. Fanny Maria Kemp Trust

JH

iii. Pangbourne Twinning Association

IW (ex officio)

iv. Breedons Trust

CR

CB

v. **Pangbourne Volunteers**
TBC

vi. **Neighbourhood Action Group (NAG)**
JH

vii. **AWE Liason**
TBC

2294 Financial and Compliance Appts

i.Appointment of Councillor to act as “Internal Auditor within the Council”

ii.Re-Appointment of Signatories

iii Re-Confirmation of payments by DD and of Salaries

- i. It was RESOLVED that Cllr CE act as Internal Checker within the Council
- ii. It was agreed that all the current signatories remain: IW, BKM, JH, NG, GC
- iii. It was agreed that all current DD arrangements continue. It was further agreed that over the coming months staff salaries move to automatic BACS/DD payments.
- iv. It was RESOLVED that the council would continue to bank online

2295 To receive apologies for absence and declarations of interest relevant to agenda items

- Apologies were received from M.Rimmer
- Absent (no Apologies): C.Roberts
- Declarations of Interest were made by C.B regarding a grant request by the Cricket Club and by J.H regarding a grant request made by MS Therapy

2296 To RESOLVE to adopt the minutes of the full council meeting held on 14 April 2026 as a true and accurate record

Having been previously circulated and taken as read, the minutes of the meeting of 14 April 2026 were approved and signed as an accurate record with one amendment

Section 2: Decision Making

Action

2297 To CONSIDER and RESOLVE to approve, amend or decline grants applied for by groups for 2026/27 Year in accordance with the granting policy and previously circulated to councillors. Applications received to date are:

• APT	£2,910.00
• Pangbourne Library	£3,339.50 Already Approved
• FOPPS Primary School	£4,000
• MS Therapy	£500.00
• Berkshire Vision	£875.00
• Pangbourne Cricket Club	£500.00
• Thrive Art Therapy	£1,500.00
• PVFF Pang V Flood Forum	£200.00
• RBL Poppy Wreath	£100.00
	£13,924.50

2026-2027 Budget: £7,500

In addition , the Parish Council have already approved grant funding of £4,565 in this financial year to Adventure Dolphin Charity for their youth services programme in partnership with Berkshire Youth using power LG(MP)A 1976 s.19(3) from reserves

- Having received a large number of grant requests this year, the Clerk noted that they totalled a far greater sum than was available in the budget (and that the budget had been reduced from last year’s £9,000 as it had not all been spent)

- Councillors expressed an interest in helping as many groups as they could and considered the relative merits of each application. The following was **RESOLVED**:

•	APT	£2,910.00	£2910.00 AWARDED
•	Pangbourne Library	£3,339.50	£3,339.50 ALREADY APPROVED
•	FOPPS Primary School	£4,000	HELD OVER UNTIL PROGRESSED
•	MS Therapy	£500.00	£300.00
•	Berkshire Vision	£875.00	£100.00
•	Pangbourne Cricket Club	£500.00	REVIEW IN SEPTEMBER
•	Thrive Art Therapy	£1,500.00	DISCUSS HALL HIRE REDUCTION
•	PVFF Pang V Flood Forum	£200.00	£200.00 AWARDED
•	RBL Poppy Wreath	£100.00	£100.00 AWARDED
		£13,924.50	£6,949.50

This leaves a remaining balance of £550.50 for the year.

It was AGREED that the application from FOPPS should be kept open and PPC /FOPPS should continue discussions throughout the year as the project continues. Whilst mindful of any Greenham Trust match funding deadline, the Council felt the project was at too early a stage to fund just yet. Should this progress at speed, it could be returned to Council in September to consider whether to increase the grants budget.

It was AGREED that the request from Pangbourne Cricket Club, whilst relatively small, would not provide a long term solution for them as they were facing a significant hike in ground hire charges by Pangbourne College with further hikes planned for next year. It was also felt that there were difficulties using public funds to offset private increases in hire charges. The Clerk was instructed to make contact with the club to discuss whether alternative options of support could be offered and to meet to better understand the issues. It was also agreed that this could be re-visited in September once the situation is clearer.

It was AGREED that the request from Thrive Art Therapy was for a significant and disproportionate amount from the budget and was likely to be an annualised request. As the amount requested was roughly the annual room hire charge at the hall and also there was universal recognition of the social prescribing value of this group for those who attend, it was agreed to meet with the group and offer a special rate reduction of 50% as an exception for this non-profit making group.

2298 To CONSIDER the request for a trading licence and food pitch to the rear of the football block and agree to enter into an agreement for such

- Cllrs stated that they had been approached by Nino with a request to position his airstream ice-cream van on council land this year. Cllrs had met with Nino and agreed a pitch to the rear of the football building right on/straddling the boundary of the Recreation Ground /river Meadows. It has been agreed that the pitch can use electricity and water from the football block.
- Arrangements will need to be made for these supplies / to move the bins/clear a small tree with a view that trading would start in early to mid June.
- Nino proposed to submit a trading application on the same terms as his previous licences at the ADC building to WBC and a sample separate commercial licence agreement to the Council to reflect this .
- A discussion took place regarding whether an alcohol premises licence should be applied for alongside the trading licence. It was noted that this could be very difficult in light of the PSPO and anti-social issues at the meadows, but it was agreed that Nino could explore this and it could be considered more fully once a formal application was made and received by the council and once the Police have been consulted.
- These are likely to be submitted in the coming days and therefore will be up for consideration at the next meeting

2299 To NOTE and APPROVE the renewal of the Council's Annual Insurance Policies (Year 2 of 3 yr LTA)

- It was noted that a quotation has been received for the coming year's Council insurance on the same terms as before as part of the LTA (long term agreement) which is in effect for 3 years. This is year 2. The overall increase in cost is approx. 4.5% which is reflective of +5% increase in building insurance rates and 3.5% for all other costs .

As the time was now 8pm and two members of the public were in attendance, Standing Orders were suspended to allow them to speak.

The members of the public were in attendance to provide an update on their work to petition for the introduction of a residents parking permit scheme for Thames Avenue. They have now conducted a survey of residents and, following a majority positive response from residents, have submitted this as a formal request to WBC . They have been advised by Highways Officers at WBC that this can be a long and formal process and that there are already both a number of traffic schemes in work and on the waiting list at WBC.

The Clerk advised the residents that the Council had received a communication in recent days on a possible scheme for on -street EV charging at various locations including Thames Avenue. It was stressed that this was a possible proposal and that they had been advised that a public consultation would follow.

Normal Session resumed and the residents left the meeting

2300 To CONSIDER and to APPROVE draft signage for Bathing Water Status

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The Clerk advised that it was very likely that the Bathing Water Designation would be made official in the coming days for the start of the bathing season.

She also advised them that she had been in touch with DEFRA regarding the requirement for a 24 hour contact to be made available at the Council which they had not been previously advised of and which was felt to be disproportionate for a small team.

The Clerk , however stated that as the designation is likely to be made , signage does need to be prepared and a grant applied for from DEFRA.

The Council requested that the Clerk continued to query the above requirements and the signage could be progressed once the designation was in place.

2301 Planning:

i. To receive the list of planning applications since the last meeting

Comment

None

ii. To discuss and agree responses not already RESOLVED by Planning Committee plus any other urgent applications received before the meeting:

26/00643/HOUSE 42 Horseshoe Road, Pangbourne, Reading, RG8 7JH

No Objection

Licensing: 26/29983 Pangbourne Working Mens Club, 1 Whitchurch Road, Pangbourne, RG8 7BS

Comment

The Council commented on the licensing application at the Pangbourne Working Mens Club by the operators of the Swan pub for a mobile burger trading van , to request consideration be given to waste generated and likely to end up on the meadows at peak times and also to the long hours of operation requested. It was requested that any licence be granted for a short trial period in the first instance

2302 Finance:

i. To RESOLVE to APPROVE accounts reconciliation at 30 April 2026

ii. To RESOLVE to APPROVE the payment schedule as appended to the agenda for May 26

iii. TO NOTE the receipt of the first instalment of the 2026/27 Precept

iv. TO NOTE that no payments are due for April 2026 CIL payment instalment

v. To RESOLVE to re-APPROVE Bank Standing Order Payments, Salaries and Direct Debit Payments for the 2026/27 year

vi. To RESOLVE to re-APPROVE the use of online banking for the year 2026/7

vii. Internal Audit report

i. It was RESOLVED to APPROVE accounts reconciliation at 30 April 2026

ii. It was RESOLVED to APPROVE the payment schedule as appended to the agenda for May 26 totalling £43,886.16

iii. It was noted that the first instalment of the Precept has been received by the Council

- iv. It was noted that there have been no CIL liable developments in the previous 6 months and so no payments are due
- v. It was RESOLVED to re-APPROVE Bank Standing Order Payments, Salaries and Direct Debit Payments for the 2026/27 year
- vi. It was RESOLVED to re-APPROVE the use of online banking for the year 2026/7
- vii. The receipt of the Internal Audit report was noted and has been shared with Councillors

2303 Policies and Procedures

To consider to RESOLVE to approve the policies previously circulated and taken as read.

- Publication Scheme
- Data Audit/Map

The above policies /documents were adopted

Section 3: Updates and Progress Reports

Action

2304 Reports from committees, working parties and individual councillors

VILLAGE HALL

- Water Supply Hall- now switched to new supplier
- Water Leak Hall-ongoing
- Boiler pump – small hall-replaced
- Parking Hall-continues to be an issue

GROUNDS

- Water Meter -Allotments – now replaced but billing to be resolved
- Carpark Fence -Recreation ground (kissing gate)- work to start
- Toilets – gents door replaced

2305 To receive a brief report from the Chairman

- The Chairman gave a brief report on progress on Speedwatch
- He also spoke on the recent accessibility walk

2306 Clerk's Report

- June 11 meadows walk about MTG PAWS JN
- Feedback on Annual Litter pick
- Feedback on Annual Parish Meeting
- Paws meeting July 21 TBC river pollution
- Micro-surfacing Purley Rise
- Speeding report Purley Rise
- District Parish Conference feedback- new offer catalogue, changes to report a problem and updated dates for LGR
- Bus Shelter correspondence
- Update on TVP Meeting
- Waterside House

2307 To receive a report from the District Councillor

- None -not present

2308 To answer questions from councillors, request items for next meeting or receive items for information only

- JH raised an issue with the operation of the carwash at the garage causing a noise nuisance

- GC raised the matter of speeding

2309 Correspondence:

- None not already circulated

Clerk

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is RESOLVED that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

- 2310**
- Matter Related to ALC- land marked in red to be included
 - Matter related to Solicitors Instructions-Clerk to progress
 - Staff Matter- annual scale points have been actioned as per contracts

Section 5: Closure

2311 There being no further business the Chairman closed the meeting at 9.15pm

The next scheduled meeting will be held on Tuesday 9 June 2026 at 7.30pm.

_____ Chairman

_____ Date

12 May 2026

APPLICATION NUMBER	PROPOSAL	Recommendation
26/00643/HOUSE	Erection of single storey garden office for home working replacing garden studio. Proposed solar panels on the roof and heat pump to the rear of the proposed garden office. 42 Horseshoe Road, Pangbourne, Reading, RG8 7JH	No objection
Licensing: 26/29983	Street Trader Consultation - Rolling Bites - Pangbourne Working Mens Club Pangbourne Working Mens Club, 1 Whitchurch Road, Pangbourne, Berkshire, RG8 7BS	Comment

PLANNING APPLICATIONS REVIEWED SINCE COUNCIL MEETING ON 14 April 2026

APPLICATION NUMBER	PROPOSAL	Recommendation

WBC DECISIONS SINCE 14 April 2026

APPLICATION NUMBER	PROPOSAL	WBC Decision
25/02919/HOUSE	Formation of new outdoor swimming pool with associated plant room building and external ASHP within the rear garden of the main house. Hillcrest, Courtlands Hill, Pangbourne, Reading RG8 7BE	Approval
26/00571/HOUSE	Single storey side and rear extension. 23 Kennedy Drive, Pangbourne, Reading, RG8 7JP	Approval