# Pangbourne Parish Council logo

PANGBOURNE PARISH COUNCIL

GROUNDS COMMITTEE MINUTES

At a meeting of the Grounds Committee held at Pangbourne Village Hall on Wednesday 11 Dec 2024 at 7.30pm.

Present: N. Goodwin, I. Walker, M. Rimmer, C. Brewer

L. Antonio (Asst Clerk)

Apologies were noted from: J. Higgs, G. Child, C. Roberts, C. Ellis

Not present:

MoP: None

# Section 1 – Procedural

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|  |  | **Action** |
| **GR/381** | APOLOGIES FOR ABSENCE  J. Higgs, G. Child, C. Roberts, C. Ellis |  |
| **GR/382** | DECLARATIONS OF INTEREST  None |  |
| **GR/383** | **MINUTES OF THE LAST MEETING**  The minutes of the last meeting held on 16 October 2024 were approved and signed by the Chairman as an accurate record. |  |
| **GR/384** | **OUTSTANDING ACTIONS, MATTERS COMPLETED AND MATTERS ARISING ON THE MINUTES**  Mooring signage – not yet actioned. CB raised query about whether we should be adding ‘swim at your own risk signage’. Asst Clerk to investigate with Clerk the previous advice from RBFS and options for signage at the entrances. | **Asst Clerk** |
|  | Asst Clerk has emailed a mooring management company but had no response. Will follow up and investigate what arrangements might be in place along other local stretches of the river. | **Asst Clerk** |

# Section 2 - Decision Making

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|  |  | **Action** |
| **GR/385** | TO RATIFY THE 2025/26 GROUNDS BUDGET AS APPROVED AT FULL COUNCIL    **RESOLVED** to ratify a grounds budget of £34,835 for 2025/26 |  |
| **GR/386** | **TO APPROVE EXPENDITURE ON MOSS REMOVAL FROM SPORTS PAVILION ROOF**  The Committee discussed the ongoing work to address defects at the Sports Pavilion. It was agreed that the moss needed to be removed and that the roofing contractor should be asked to provide a quote for replacing any damaged or missing tiles or to offer any advice on alternative options for the roof if more cost effective, in light of the overall refurbishment project.  RESOLVED to approve expenditure of £1,000+VAT for moss removal from Pavilion roof. |  |
| **GR/387** | TO RECEIVE UPDATE ON RECREATION PATH PROJECT AND AGREE ANY NECESSARY NEXT STEPS |  |
|  | Committee discussed the quote obtained for the installation of a sub-base and surface for the path at the Recreation Ground.  Agreed to award groundworks contract to ESC Surfacing. Asst Clerk to forward quote and additional documents to NG for review. | **Asst Clerk** |
|  | Agreed to award surfacing contract to Langfords Direct. Testimonial has now been received. Asst Clerk to follow up on insurance and guarantees for surface.  Asst Clerk to publicise contracts on Contracts Finder. | **Asst Clerk** |
|  | The Committee confirmed that the width of the path should be 2 metres. They discussed the colour options and Asst Clerk to obtain samples of 4 colours for confirmation prior to installation.  The timing of the project was discussed and it was agreed that if possible the project should be delayed until April/May to avoid wet weather and minimise damage to grass.  RESOLVED to award contracts for path project as above. | **Asst Clerk** |

# Section 3 - Updates from working groups, councillors and committee members

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|  |  | **Action** |
| **GR/388** | **TO RECEIVE AN UPDATE FROM COUNCILLORS AND CLERK ON ANY OUTSTANDING ACTIONS**  Chiltern Walk fence – in light of recent discussions at full Council regarding the boundary of Chiltern Walk, MR requested that a map/summary showing areas of PPC responsibility would be useful and the Committee agreed a potential annual walk around to inspect the outdoor areas. |  |
|  | Recreation Ground car park – the Committee discussed the need to explore options for introducing charges at the Recreation Ground. Asst Clerk to arrange meeting with car park  Tree survey – the 2025/26 budget has allowed for tree surveys. Asst Clerk to begin to obtain quotes for the work. | **Asst Clerk** |
| **GR/389** | ITEMS FOR INFORMATION ONLY OR RAISED BY COUNCILLORS FOR THE AGENDA OF THE NEXT MEETING  None |  |

# Section 4 - Closure

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|  |  | **Action** |
| **GR/390** | **CLOSURE**  There being no further business the meeting closed at 8.20pm.  Next meeting to be held on Wednesday 19 March 2025. |  |

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