



## PANGBOURNE PARISH COUNCIL GROUNDS COMMITTEE MINUTES

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At a meeting of the Grounds Committee held at Pangbourne Village Hall on **25 February 2026** commencing at 7:30pm.

Present: J. Higgs, N. Goodwin, C. Brewer, M. Rimmer  
Also Present: S. Lomer (Asst. Clerk) R. Elkin (Clerk)  
Apologies: I. Walker, C Ellis  
Absent Without Apologies: G. Child, T. Batten, C. Roberts  
M.O.P.: None

### **Section 1 – Procedural**

Action

#### **GR/427 APOLOGIES FOR ABSENCE**

Apologies received from I. Walker and C. Ellis

#### **GR/428 DECLARATION OF INTERESTS**

J. Higgs is a member of Pangbourne and District Bowls Club  
N. Goodwin is a member of the fete committee

#### **GR/429 MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 5 November 2025 were approved and signed by the Chairman as an accurate record.

#### **GR/430 MATTERS COMPLETED**

- a. Pavilion Kitchen
  - i. Asbestos removed as planned although the Waste Transfer Note hasn't been received so payment hasn't been made.
  - ii. Kitchen replaced + stop cock, water heater and scale reducer funded by the clubs. A cistern for the urinals and two hot water heaters has also been replaced and charged to PPC.
  - iii. Plumbing approved
  - iv. Kitchen heat detector installed
- b. Playground maintenance completed as agreed in previous meeting.
- c. Abandoned car removed and then returned. R. Elkin to discuss with WBC. Meeting to be arranged to discuss parking control to include R. Elkin and N. Goodwin.
- d. Meadow
  - i. Bark laid at entrance & track, mooring posts removed
  - ii. End section cut and baled (for collection and disposal in Spring)

R. Elkin  
R. Elkin & N.  
Goodwin

#### **GR/431 OUTSTANDING ACTIONS**

- a. Path lighting meeting yet to be arranged, combine with introduction to new kitchen
- b. Tennis Court trees to be cut back, which the Tennis Club have just instructed.

## **Section 2 – Decision Making**

		<b>Action</b>
GR/432	<b><u>RECREATION GROUND CAR PARK – TO AGREE FENCING EXPENDITURE AND LIGHTING REQUIREMENTS</u></b>	S. Lomer & N. Goodwin
	<b>RESOLVED</b> – To approve replacement barrier and gate for the Recreation Ground Car Park in the form of concrete posts and single railing with two pedestrian gaps and new gate at a cost of £10,524.84 + VAT = £12,629.81.	S. Lomer
	Grass cutting/strimming should be considered when placement of posts is arranged. As wheel stops are no longer included, a curb or similar could be installed. S. Lomer and N. Goodwin to measure.	S. Lomer & N. Goodwin
	S. Lomer to ensure that the kissing gate is kept for future use. S. Lomer presented a solar lighting solution consisting of three lampposts to illuminate the recreation ground car park. As this project hasn't been included within the budget it was agreed that this project will be put on hold for the time being.	S. Lomer
GR/433	<b><u>CCTV – TO CONSIDER PROPOSED PLAN AND AGREE NEXT STEPS</u></b>	
	As this project is managed by I. Walker who wasn't in attendance, it was agreed that a meeting will be arranged to discuss further. Attendees to include B. Elkin, S. Lomer and I. Walker and outcome is to be taken to Full Council.	S. Lomer, B. Elkin & I. Walker
GR/434	<b><u>MOORING PAYMENTS – TO CONSIDER EXAMPLES, AGREE REQUIREMENTS AND NEXT STEPS</u></b>	
	Examples of payment solutions for similar situations, along with payment options were circulated in advance. It was agreed that overstayers are a problem and that the 24-hour limit should be adhered to, which has also been highlighted with the Environment Agency's recent case against trespassing on the Thames.	
GR/435	<b><u>SIGNAGE – TO CONSIDER ESTIMATED COSTS, AGREE PROJECT SCOPE AND NEXT ACTIONS</u></b>	
	<b>RESOLVED</b> – To approve a cost up to £1,200 for signs, fittings and delivery. To include CCTV, swimming risks (at your own risk, submerged objects, currents), parking at hall, and litter.	
	S. Lomer to update and circulate table with all locations of signs. Meeting to be arranged. Attendees to include Becky and Nick.	S. Lomer, R. Elkin & N. Goodwin
GR/436	<b><u>PLAYGROUND – TO CONSIDER MONTHLY REPORT AND AGREE MAINTENANCE</u></b>	
	Fence - It was agreed that while the fence has some defects, it is currently fairly stable so does not currently require replacing.	
	Zip Wire ground – S. Lomer to obtain quotes for the hole to be patched.	S. Lomer
	Zip Wire cable - The cost of an inspection was approved.	S. Lomer
	Monkey bars – While this is of concern, it was agreed that a decision on whether it needs replacing will be made once the annual playground report has been obtained.	

## **Section 3 – Updates from working groups, councillors, committee members**

**Action**

**GR/437 OFFICERS UPDATE**

- a. Meadow, usage and partnerships – R. Elkin is due to meet with National Trust next month. Further communication is required with Mend the Gap, R. Elkin and N. Goodwin to follow up. Concerns were raised relating to the bathing status consultation and signs could be used to warn users of the dangers of swimming.
- b. Bin compound has been flooding due to a curb being removed and a trench dug from Adventure Dolphin car park. R. Elkin to write to Adventure Dolphin asking for co-operation.
- c. Allotment tree cutting is going ahead arranged by the Allotment Association.
- d. Salt bins / Winter plan – Obtaining costs from WBC to empty, refill and re-site salt bins has been difficult but need to be done before next winter. WBC’s Winter Plan consultation is usually shared in August, when we will revisit our requirements.
- e. Pavilion
  - I. Fire safety
  - II. Frost protection
  - III. Guttering falling off and fascia rotten.
  - IV. Flooring - still no solution.

R. Elkin & N. Goodwin

R. Elkin

Agreed the lease need to be reviewed then PPC might be able to support some of the remedial works the clubs are requesting.

- f. Toilets – Gent door has been instructed.
- g. Chiltern Walk fencing to be quoted for when fencing company starts work at Recreation Ground Car Park.
- h. Allotment and Cemetery price increase to go back to Full Council for approval. The increase was approved in principle during this meeting.

S. Lomer

R. Elkin

**GR/438 UPDATE FROM COUNCILLORS AND ANY ACTIONS FOR NEXT MEETING**

The sound from the main hall makes hearing difficult.

**Section 4 - Closure**

**Action**

**GR/439** The meeting closed at 9:15pm there being no other business.

The next meeting is scheduled for 20 May 2026. 18 Mar 2026 has been cancelled.

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Chairman

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Date