



PANGBOURNE PARISH COUNCIL

CCTV Privacy Impact Assessment

Item	Issues to be considered	Results of Assessment
1.	Organisation's purpose for using CCTV and the issues the system aims to address	Anti-social behaviour, reduce fear of crime, community safety and protect Parish Council assets
2.	Can CCTV technology realistically deliver these benefits?	Yes, in combination with Police support/presence and local residents' support
3.	What are the views of those under surveillance?	The public have been made aware of the planning for the CCTV project through the local magazine, consultation has taken place with directly affected residents and full planning permission has been granted by West Berkshire Council with no objections raised.
4.	Have other less privacy-intrusive solutions such as improved lighting been considered?	CCTV has been assessed as the most appropriate response to meet the objectives. There has been an increased Police presence but this can only ever be on an irregular basis so there needs to be a permanent deterrent
5.	What are the benefits to be gained by using CCTV?	Reduction in crime and anti-social behaviour, reduce the fear of crime, protection of public and private property, increase in the prosperity and attractiveness of the area
6.	What are the privacy issues arising from this surveillance camera system	Consideration that the specific camera does not have the capability to intrude beyond that which is for its specific purpose. Private dwellings will be protected from cameras having the ability to look, for example, into bedroom windows or back gardens. There will be extensive signage to advise all users of the areas where CCTV is in use.
7.	What privacy design features will be adopted to reduce privacy intrusion	The cameras will be lowered so they cannot look over fences. Once the system is operational a series of still images from each camera will be made available to the public to show the views captured.
8.	What organisations will be using the CCTV images and who will take legal responsibility for the data under the Data Protection Act 2018?	All CCTV images are controlled under current legislation in accordance with the Data Protection Act 2018. Recorded images and videos will only be released to law enforcement agencies and images will not be provided to third parties. Footage will also be provided in a recorded or redacted form upon an appropriate request from a member of the public.
9.	Do the images need to be able to identify individuals, or could the scheme use other images not capable of identifying individuals?	The system meets the standards set out by the British Standards Institute and is assessed to be 'fit for purpose' to meet the set objectives.
10.	Will the CCTV equipment being installed and the system work being adopted be sustainable? Is there sufficient funding for the scheme?	Sufficient Parish Council funds have been allocated to this project. The system that has been chosen is the best available at the current time and is as advanced as possible to meet the set objectives of the project.
11.	Will the particular system/equipment being considered deliver the desired benefit now and remain suitable in the future?	The system is assessed to be fit for purpose, meets the standards set out by the British Standards Institute and is being installed by an experienced local engineer.
12.	What future demands may arise for wider use of images and how will these be addressed?	All existing cameras are assessed on the current objectives which derive from the current pressing need. As (and if) future demands change a new assessment will take place to determine the suitability of any equipment specified.