

PANGBOURNE PARISH COUNCIL

Parish Office
Pangbourne Village Hall
Station Road
Pangbourne
RG8 7AN

Tel: 0118 984 1118

Wednesday 7th April 2021

To: All Members of the Parish Council

Dear Councillor,



NOTICE OF MEETING

You are hereby summoned to attend the Virtual Meeting of the Parish Council to be held via ZOOM video conference on Tuesday 13th April 2021, commencing at 7.30 p.m.

Meeting ID: 867 0154 9180

Residents of the Parish wishing to “attend” the meeting should contact the Clerk on Clerk@pangbourne-pc.gov.uk before 3pm on the day of the meeting to obtain the password. While meetings are being held by virtual means, it is requested that any members of the public wishing to ask a question, submit these via email to the Clerk by 3pm on the day of the meeting in order that they can be read out and discussed. The meeting will be recorded, and this can be made available for viewing by members of the public upon request.

(see amendments to Section 1 of the Public Bodies (Admission to Meetings) Act 1960 s1(4)(a), s1(9A))

Yours faithfully,

Becky Elkin

Proper Officer, RFO, Clerk to the Council

AGENDA

Section 1: Procedural

1. To receive apologies for absence and declarations of interest relevant to agenda items.
2. RESOLVE to adopt the Minutes of the Full Council meeting held on 9th March 2021 as a true and accurate record.
3. Outstanding actions carried over from previous meetings.

Section 2: Decision Making

4. TO CONSIDER to RESOLVE to fill 2 x Casual Vacancies via Co-option as appropriate
5. TO DISCUSS the ending of the Coronavirus Legislation from May 6th 2021 as regards the ability to hold local authority meetings by virtual means and to agree to bring forward by one week the scheduled May 2021 Full Council meeting to **Tuesday May 4th** to enable this meeting to be held remotely. This meeting will be the **(AMPC)** Annual Meeting of the Parish Council. To further discuss whether to hold the June Meeting or to re-approve a scheme to *Delegate Authority* to the Clerk until face to face meetings can fully resume after June 21st. Arrangements will need to include a means of signing off the annual accounts in June which can only be done by Full Council, possibly by an Extra-ordinary meeting of the Council in late June.

Please turn over

To agree an approach to enabling public participation at council meetings in the coming months, possibly by virtual means.

6. To agree the format and agenda of the **(APM)** Annual Parish Meeting to be held on Tuesday April 20th at 7.30pm and agree any actions necessary to take this matter forward.
7. TO RECEIVE AN UPDATE on the consultation on the proposed revision to the Byelaws and agree any actions necessary to take this matter forward
8. TO RECEIVE AN UPDATE on the S106 transfer of the Cemetery Carpark and associated pathway to Pangbourne Hill Cemetery.
9. To APPROVE S.137 expenditure of £72.96 for summer planting around the village hall car park and wall by volunteers
10. To RECEIVE AN UPDATE and AGREE TERMS for the hire of the second office for PCC (Parochial Church Council) use.
11. **Planning:**
 - i. To receive the list of Planning recommendations since the last meeting (if any)
 - ii. To discuss and agree responses not already resolved by Planning Committee plus any other urgent applications received before the meeting
12. **Finance**
 - i. To RESOLVE to APPROVE Accounts reconciliation as at 31st March 2021
 - ii. To RESOLVE to APPROVE expenditure for payment in April 2021
 - iii. To retrospectively APPROVE emergency expenditure on repairs at the Public Conveniences
 - iv. To retrospectively APPROVE emergency works to fill in hedge line at Recreation Ground
13. **Policies and Procedures**
 - i. To CONSIDER APPROVAL of the Policies previously circulated and taken as read which are:
 - Vexatious Policy
 - Bee Keeping Policy (Allotment)

NEXT MONTH: Risk Assessment

Section 3: Updates and Progress Reports

14. Reports from Committees, Working Parties and individual Councillors – to include but not only:

Grounds Committee

- Return of organised sports to the Recreation Ground
- New key holder arrangements at Pavilion
- Update on lockdown easing at parish open spaces
- Installation of Cycle Racks at Recreation Ground -line marking
- Public Conveniences at Recreation Ground repairs
- Enclosure of hedge line works at recreation ground
- Meetings/ correspondence with Pangbourne Youth Football Club and Pangbourne Mens football club

Village Hall Committee

- Hall re-opening
- Upcoming Crime Commissioners Elections
- Update on Hall flood insurance claim and repairs

F&C Committee

15. To receive a brief report from the Chairman.

Please turn over

16. Clerk's Report

- Internal Audit visit
- Response from Co-operative regarding siting of defibrillator and hedge planting
- Use of Hall car park for weekly lateral flow testing kit distribution by WBC
- Emergency access arrangements
- Larger items of waste at Pangbourne Hill Cemetery
- Update on Bolisher Beacon repairs in village centre
- Meeting with Adventure Dolphin re trees near compound
- New Heritage Group book "The Shops , Trades and Businesses of Pangbourne " has been released and will be available in local shops from 12th April
- Renewal of Grounds Maintenance contract for 2021/22

17. To receive a report from the District Councillor.

18. To answer questions from Councillors, request items for next meeting or receive items for information only.

19. Note Correspondence not already circulated:

- Speed Calming requests from residents of Bourne Road
- Surviving to Thriving Grants West Berkshire Council
- Consultation from West Berkshire Council regarding Public footpaths , byeways and bridleways
- Further correspondence regarding Markets in West Berkshire events
- Correspondence regarding slippery boardwalks and disabled access along Thames Path
- Correspondence regarding increased pavement parking by commercial drivers in village centre

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

20. To RECEIVE, NOTE and DISCUSS a number of items of correspondence relating to land within the parish and AGREE any actions necessary to take the matter forward.

Section 5: Closure

21. Closure of Meeting