

PANGBOURNE PARISH COUNCIL

Parish Office
Pangbourne Village Hall
Station Road
Pangbourne
RG8 7AN



Tel: 0118 984 1118

Wednesday 3rd November 2021

To: All Members of the Parish Council

Dear Councillor,

NOTICE OF MEETING

You are hereby summoned to attend the Meeting of the Parish Council to be held on Tuesday 9th November 2021 at Pangbourne Village Hall, commencing at 7.30pm.

Residents of the Parish wishing to attend the meeting are requested, where possible, to contact the Clerk on Clerk@pangbourne-pc.gov.uk before 3pm on the day of the meeting to assist with ensuring Covid Secure guidelines can be observed and due to limited numbers of people being able to be accommodated.

Yours faithfully,

Becky Elkin

Proper Officer, RFO, Clerk to the Council

AGENDA

Section 1: Procedural

1. To receive apologies for absence and declarations of interest relevant to agenda items.
2. RESOLVE to adopt the Minutes of the Full Council meeting held on 12th October 2021 as a true and accurate record.
3. A BRIEF OVERVIEW of outstanding actions carried over from previous meetings.

Section 2: Decision Making

4. TO CONSIDER AND AGREE to pay Berkshire Records Office to digitise the historic records of the Council that are held by them and provide the Council with copies as per the quotation received. Further to DISCUSS AND AGREE the appropriate storage and digitisation of the remaining records held by the Council and agree any actions necessary to take this forward.
5. TO DISCUSS AND AGREE arrangements for Remembrance Sunday Events.
6. TO APPROVE the purchase of a Village Christmas Tree and discuss and agree to install Christmas Street Lighting again this year. Also to REVIEW AND DISCUSS Christmas Street lighting for future years.
7. TO RESOLVE a response to the Licensing Application received from West Berkshire Council.
8. TO RESOLVE to APPROVE the installation of a smart meter at the Sports Pavilion at the Recreation Ground.
9. TO DISCUSS and review actions to be taken with regards to developing a bench policy and AGREE a response to the request for a memorial bench at Pangbourne Meadows.

Please turn over

10. TO CONSIDER AND DISCUSS potential capital projects for the year 2022/23 and agree next steps for inclusion in next year's budget. To RECEIVE an update on the informal budget discussion meetings held to date.
11. TO RECEIVE AN UPDATE on the new WBC SID platform and the Community Speedwatch initiative by TVP and AGREE any actions necessary to take this forward.
12. Planning:
 - a. TO RECEIVE the list of Planning recommendations
 - b. To DISCUSS AND RESOLVE TO APPROVE responses not already resolved by Planning Committee (see attached).
13. **Finance**
 - i. TO RESOLVE to APPROVE Accounts reconciliation as at 31st October 2021
 - ii. TO RESOLVE to APPROVE the payment schedule as appended to the agenda for November 2021
14. **Policies and Procedures**
 - i. To CONSIDER APPROVAL of the Policies previously circulated and taken as read which are:
 - Publications Policy (annual review)
 - H&S Policy (annual review)

Section 3: Updates and Progress Reports

15. Reports from members of Working Parties and individual Councillors
16. To receive a brief report from the Chairman.
 - Update on Queen's Jubilee preparation
 - Update on Wharf Streetlighting correspondence
17. Clerk's Report
 - Update on Highways works requested in the village
 - Update on correspondence received regarding the pedestrian crossing by the school
 - Update on trees at River Meadows and Tree planting event in October
 - Update on Members bid monies received
 - Update on works at APT Community Toilets
 - Update on defibrillators
18. To receive a report from the District Councillor.
19. To answer questions from Councillors, request items for next meeting or receive items for information only.
20. Note Correspondence not already circulated

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

Section 5: Closure

21. Closure of Meeting