

PANGBOURNE PARISH COUNCIL

Parish Office, Pangbourne Village Hall
Station Rd
Pangbourne
RG8 7AN
Tel: 0118 984 1118



NOTICE OF MEETING

To All Members of Pangbourne Parish Council

You are summoned to attend the Full Council Meeting of Pangbourne Parish Council to be held on Tuesday 11th January 2022 at Pangbourne Village Hall, commencing at 7.30pm.

There will be an opportunity for parishioners to speak during the Open Forum from 8.00 to 8.15 p.m. Residents of the Parish wishing to attend the meeting are requested, where possible, to contact the Clerk on Clerk@pangbourne-pc.gov.uk before 3pm on the day of the meeting to assist with ensuring covid secure guidelines can be observed and due to limited numbers of people being able to be accommodated.

Becky Elkin

Proper Officer, RFO, Clerk to the Council
4th January 2022

AGENDA

Section 1: Procedural

1. To receive apologies for absence and declarations of interest relevant to agenda items
2. RESOLVE to adopt the Minutes of the Full Council meeting held on 14th December 2021 as a true and accurate record.
3. A BRIEF OVERVIEW of outstanding actions carried over from previous meetings.

Section 2: Decision Making

4. TO CONSIDER and DISCUSS Emergency Planning for the Parish Council including cascade structure and responsibilities
5. To CONSIDER and AGREE priorities for the next six months. All Councillors to UPDATE full council on what priorities and projects they are working on and what actions they are taking.
6. TO RECEIVE AN UPDATE on Platinum Jubilee preparations from Councillors
7. TO CONSIDER the grant application from MS Therapies for the year 2021/22
8. PLANNING:
 - i. TO RECEIVE the list of Planning recommendations
 - ii. To DISCUSS AND RESOLVE TO APPROVE responses not already resolved by Planning Committee (see attached).
9. FINANCE
 - i. TO RESOLVE to APPROVE Accounts reconciliation as at 30th December 2021
 - ii. TO RESOLVE to APPROVE the payment schedule as appended to the agenda for January 2022
 - iii. TO CONSIDER amendments to the payroll process to automate via BACS and standardise to a regular fixed date within the month. Pension payments also to be investigated with a view to the same.

Please turn over

10. POLICIES AND PROCEDURES

- i. To CONSIDER APPROVAL of the Policies previously circulated and taken as read which are:
 - None this month

Section 3: Updates and Progress Reports

11. Reports from members of Working Parties, Committees and individual Councillors

VILLAGE HALL

- Heating and electrics
- Chairs re-upholstery
- Dishwasher
- Thames Water reports of leak (external)

GROUNDS

- Tree Planting recreation ground
- Picnic Benches
- Fencing Recreation Ground
- Tree works Meadows

12. To receive a brief report from the Chairman.

- New Asst Clerk

13. Clerk's Report

- Update on trees from Greenham Trust for spring planting for Queen's Green Canopy- discuss how to progress in coming months

14. To receive a report from the District Councillor if available

15. To answer questions from Councillors, request items for next meeting or receive items for information only.

16. Note Correspondence not already circulated

- Correspondence relating to cemetery

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

18. None this month

Section 5: Closure

19. Closure of Meeting