

## PANGBOURNE PARISH COUNCIL

Parish Office, Pangbourne Village Hall  
Station Rd  
Pangbourne  
RG8 7AN  
Tel: 0118 984 1118



## NOTICE OF MEETING

### To All Members of Pangbourne Parish Council

You are summoned to attend the Full Council Meeting of Pangbourne Parish Council to be held on Tuesday 10<sup>th</sup> May 2022 at Pangbourne Village Hall, commencing at 7.30pm.

There will be an opportunity for parishioners to speak during the Open Forum from 8.00 to 8.15 p.m. Residents of the Parish wishing to attend the meeting are requested, where possible, to contact the Clerk on [Clerk@pangbourne-pc.gov.uk](mailto:Clerk@pangbourne-pc.gov.uk) before 3pm on the day of the meeting to assist with ensuring covid secure guidelines can be observed and due to limited numbers of people being able to be accommodated.

*Becky Elkin*

Proper Officer, RFO, Clerk to the Council  
4th May 2022

## AGENDA

### Section 1: Procedural

1. Election of Chairman /Acceptance of Office
2. Election of Vice-Chairman / Acceptance of Office
3. To receive apologies for absence and declarations of interest relevant to agenda items.
4. Appointment to Standing Committees
  - i. Grounds Committee
  - ii. Finance and Compliance
  - iii. Village Hall Committee
  - iv. Planning
5. Appointment to working Groups
  - i. Emergency Group
  - ii. Cemetery Group
6. Members on outside Bodies
  - i. Pang Valley Flood Forum
  - ii. Fanny Maria Kemp Trust
  - iii. Pangbourne Twinning Assoc
  - iv. Breedons Trust
  - v. AWE Liason
7. RESOLVE to adopt the Minutes of the Full Council meeting held on 12th April 2022 as a true and accurate record.
8. A BRIEF OVERVIEW of outstanding actions carried over from previous meetings.

### Section 2: Decision Making

9. To CONSIDER and RESOLVE further works at the first meadows copse to stump grind, level and sow grass as per quotation circulated with the agenda and to consider seeking quotations for treatment for the remaining two copses.

Please turn over

10. To CONSIDER and RESOLVE to approve actions relating to repair, removal and replacement of the mooring posts at the river meadows
11. To CONSIDER and agree a new policy for the Annual Council insurance which is due for renewal from June 1<sup>st</sup>
12. To review the Annual Parish Meeting held last month and agree any actions for future meetings
13. To RECEIVE an UPDATE from the Recreation Ground working group and agree any actions necessary to take matters forward
14. To receive an update on jubilee activities and agree any actions necessary – particularly the time capsule event and agree Councillors to take this on.
15. PLANNING:
  - i. TO RECEIVE the list of Planning recommendations
  - ii. To DISCUSS AND RESOLVE TO APPROVE responses not already resolved by Planning Committee (see attached).
16. FINANCE
  - i. TO RESOLVE to APPROVE Accounts reconciliation as at 30th April 2022
  - ii. TO RESOLVE to APPROVE the payment schedule as appended to the agenda for May 2022
  - iii. TO NOTE the receipt of the first instalment of the 2022/23 Precept
  - iv. TO RESOLVE TO APPROVE Standing Orders and Direct Debits for the 2022/23 year
17. POLICIES AND PROCEDURES
  - i. To CONSIDER APPROVAL of the Policies previously circulated and taken as read which are:
    - None this month- RISK ASSESSMENT due soon

### **Section 3: Updates and Progress Reports**

18. Reports from members of Working Parties, Committees and individual Councillors

VILLAGE HALL

GROUNDS

19. To receive a brief report from the Chairman.
20. Clerk's Report:
  - i. Upcoming major roadworks in the village
  - ii. Cemetery matters
  - iii. Arson in toilets
  - iv. Waste arrangements recreation ground
  - v. Dog bins update
  - vi. Chiltern Walk
21. To receive a report from the District Councillor if available
22. To answer questions from Councillors, request items for next meeting or receive items for information only.
23. Note Correspondence not already circulated

### **Section 4: Confidential Session**

Please turn over

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

None

## **Section 5: Closure**

24. Closure of Meeting

Please turn over