

PANGBOURNE PARISH COUNCIL

Parish Office, Pangbourne Village Hall
Station Rd
Pangbourne
RG8 7AN
Tel: 0118 984 1118



NOTICE OF MEETING

To All Members of Pangbourne Parish Council

You are summoned to attend the Full Council Meeting of Pangbourne Parish Council to be held on Tuesday 14th June 2022 at Pangbourne Village Hall, commencing at 7.30pm.

There will be an opportunity for parishioners to speak during the Open Forum from 8.00 to 8.15 p.m. Residents of the Parish wishing to attend the meeting are requested, where possible, to contact the Clerk on Clerk@pangbourne-pc.gov.uk before 3pm on the day of the meeting to assist with ensuring covid secure guidelines can be observed and due to limited numbers of people being able to be accommodated.

Becky Elkin

Proper Officer, RFO, Clerk to the Council
8th June 2022

AGENDA

Section 1: Procedural

1. To receive apologies for absence and declarations of interest relevant to agenda items.
2. RESOLVE to adopt the Minutes of the Full Council meeting held on 10th May 2022 as a true and accurate record.
3. A BRIEF OVERVIEW of outstanding actions carried over from previous meetings.

Section 2: Decision Making

4. Annual Audit
 - i. To receive an update on Pangbourne Parish Council's Annual Accounts Audit.
 - ii. To RESOLVE to adopt the Internal auditors Report for 2021/22
 - iii. To RESOLVE to approve the Annual Governance Statement for 2021/22
 - iv. To RESOLVE to Approve the Annual Accounts for year ending 31st March 2022
 - v. To RESOLVE to re-appoint Claire Connell as Internal Auditor for 2022/23 year
 - vi. To discuss any other actions required to take the matter forward.
5. To retrospectively approve a 3 year LTA insurance policy with Hiscox via Came & Co as previously discussed, and separately an annual cyber insurance policy.
6. To CONSIDER and DISCUSS the update from the Recreation Ground Working Group previously circulated and AGREE forward actions.
7. To CONSIDER the proposal by Whitchurch Parish Council and PAWS to look at road safety improvements in the immediate area of Whitchurch Bridge and consider a Councillor to work with the action group.
8. To CONSIDER the proposal by Cllr Moosa to look into the possibility of murals at sites within the village and agree any actions as necessary.
9. PLANNING:
 - i. TO RECEIVE the list of Planning recommendations
 - ii. To DISCUSS AND RESOLVE TO APPROVE responses not already resolved by Planning Committee (see attached).

Please turn over

10. FINANCE
 - i. TO RESOLVE to APPROVE Accounts reconciliation as at 31st May 2022
 - ii. TO RESOLVE to APPROVE the payment schedule as appended to the agenda for June 2022
11. POLICIES AND PROCEDURES
 - i. To CONSIDER APPROVAL of the Policies previously circulated and taken as read which are:
 - None this month – RISK ASSESSMENT due soon

Section 3: Updates and Progress Reports

12. Reports from members of Working Parties, Committees and individual Councillors

VILLAGE HALL

GROUNDS

13. To receive a brief report from the Chairman.
14. Clerk's Report:
 - i. Footway works on Whitchurch Road complete. St James Rd postponed.
 - ii. Jubilee time capsule update and arrangements
 - iii. Waste arrangements – Recreation Ground
 - iv. Dog bins update
15. To receive a report from the District Councillor if available
16. To answer questions from Councillors, request items for next meeting or receive items for information only
17. Note Correspondence not already circulated

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

None

Section 5: Closure

18. Closure of Meeting