

PANGBOURNE PARISH COUNCIL

Parish Office, Pangbourne Village Hall
Station Rd
Pangbourne
RG8 7AN
Tel: 0118 984 1118



NOTICE OF MEETING

To All Members of Pangbourne Parish Council

You are summoned to attend the Full Council Meeting of Pangbourne Parish Council to be held on Tuesday 16 May 2023 at Pangbourne Village Hall, commencing at 7.30pm.

There will be an opportunity for parishioners to speak during the Open Forum from 8.00 to 8.15pm. All Residents of the Parish are welcome to attend the meeting and are requested, where possible, to contact the Clerk on Clerk@pangbourne-pc.gov.uk before 3pm on the day of the meeting to help ensure everyone can be accommodated.

Becky Elkin

Proper Officer, RFO, Clerk to the Council
9 May 2023

AGENDA

Section 1: Procedural

1. Election of Chairman/Acceptance of Office
2. Election of Vice-Chairman/Acceptance of Office
3. To receive apologies for absence and declarations of interest relevant to agenda items
4. Appointment to Standing Committees
 - i. Grounds Committee
 - ii. Finance and Compliance
 - iii. Village Hall Committee
 - iv. Planning
5. Appointment to Working Groups
 - i. Emergency Group
 - ii. Cemetery Group
 - iii. Recreation Ground Working Group
6. Members on outside bodies
 - i. Pang Valley Flood Forum
 - ii. Fanny Maria Kemp Trust
 - iii. Pangbourne Twinning Assoc
 - iv. Breedons Trust
 - v. AWE Liaison
7. Financial and Compliance Appointments
 - i. Appointment of Councillor to act as "Internal Auditor within the Council"
 - ii. Appointment of new Signatories and removal of ex Signatories
8. RESOLVE to adopt the minutes of the full council meeting held on 11 April 2023 as a true and accurate record
9. A BRIEF OVERVIEW of outstanding actions carried over from previous meetings

Please turn over

Section 2: Decision Making

10. To RECEIVE an UPDATE on the new storage project/bin store project behind the toilet and changing blocks and agree any specific actions and costs necessary as part of the update
11. To DISCUSS and AGREE final arrangements for the Annual Parish Meeting on Thursday 18 May
12. To RECEIVE an UPDATE on the annual insurance renewal as part of the 3 year LTA (2023-2024 is year 2) and approve expenditure
13. PLANNING:
 - i. To RECEIVE the list of planning recommendations
 - ii. To DISCUSS AND RESOLVE TO APPROVE responses not already resolved by Planning Committee (see attached)
14. FINANCE
 - i. To RESOLVE to APPROVE accounts reconciliation as at 30 April 2023
 - ii. To RESOLVE to APPROVE retrospectively the payment schedule as appended to the agenda for May 2023
 - iii. To NOTE the receipt of the first instalment of the 2022/23 Precept
 - iv. To NOTE the receipt of the April 2023 CIL payment
 - v. To RESOLVE to re-APPROVE Standing Order Payments and Direct Debit Payments for the 2022/23 year
 - vi. To RESOLVE to re-APPROVE the use of online banking for the years 2023/4 and 2024/5
15. POLICIES AND PROCEDURES
 - i. To CONSIDER APPROVAL of the policies previously circulated and taken as read which are:
 - None this month

Section 3: Updates and Progress Reports

16. Reports from members of Working Parties, Committees and individual Councillors

VILLAGE HALL

- Compulsory electrical repairs completed
- Rear door repairs completed
- VH committee agreed to watch and monitor damaged bollards and barriers
- Energy contracts renewed with Total Energies for 12 months
- London plane tree works booked and car park partial closure arranged

GROUNDS

- Update on tennis club lighting project and electrics
- Update on playground resurfacing
- Update on meetings with the sports clubs
- Update on planning application for playground resurfacing and flood risk report
- Update on bank clearance on meadows request

17. To receive a brief report from the Chairman
18. Clerk's Report
 - Update on local elections and any casual vacancies
 - litter pick on Sunday 23 April 2023
 - Update on police OSARA meeting re meadows
 - Update on fibre works in village
19. To receive a report from the District Councillor if available
20. To answer questions from Councillors, request items for next meeting or receive items for information only
21. To note correspondence not already circulated

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

22. None this month

Section 5: Closure

23. Closure of Meeting