

## PANGBOURNE PARISH COUNCIL

Parish Office, Pangbourne Village Hall  
Station Rd  
Pangbourne  
RG8 7AN  
Tel: 0118 984 1118



## NOTICE OF MEETING

### To All Members of Pangbourne Parish Council

You are summoned to attend the Annual Full Council Meeting of Pangbourne Parish Council to be held on Tuesday 13th May 2025 at Pangbourne Village Hall, commencing at 7.30pm.

There will be an opportunity for parishioners to speak during the open forum from 8.00 to 8.15pm. All residents of the parish are welcome to attend the meeting and are requested, where possible, to contact the Clerk on [Clerk@pangbourne-pc.gov.uk](mailto:Clerk@pangbourne-pc.gov.uk) before 3.00pm on the day of the meeting to help ensure everyone can be accommodated.

*Becky Elkin*

Proper Officer, RFO, Clerk to the Council  
7<sup>th</sup> May 2025

## AGENDA

### Section 1: Procedural

1. Election of Chairman /Acceptance of Office
2. Election of Vice-Chairman / Acceptance of Office
3. Appointment to Standing Committees
  - i. Grounds Committee
  - ii. Finance and Compliance
  - iii. Village Hall Committee
  - iv. Planning
4. Appointment to working Groups
  - i. Emergency Group
  - ii. Recreation Ground working group
5. Members on outside Bodies
  - i. Pang Valley Flood Forum
  - ii. Fanny Maria Kemp Trust
  - iii. Pangbourne Twinning Assoc
  - iv. Breedons Trust
  - v. Pangbourne Volunteers
6. Financial and Compliance Appts
  - i. Appointment of Councillor to act as "Internal Auditor within the Council"
  - ii. Re-Appointment of Signatories
  - iii Re-Confirmation of payments by DD and of Salaries
7. To receive apologies for absence and declarations of interest relevant to agenda items.
8. To RESOLVE to adopt the minutes of the full council meeting held on 8th April 2025 as a true and accurate record.
9. A BRIEF OVERVIEW of outstanding actions carried over from previous meetings.

## **Section 2: Decision Making**

10. To CONSIDER and RESOLVE to approve, amend or decline grants applied for by groups for 2025/26 Year in accordance with the granting policy and previously circulated to councillors.

Applications received to date are:

• APT	£2,800.00	
• Pangbourne Library	£3,188.00	Already Approved
• FOPPS (PTA Primary School)	£3,000.00	
• MS Therapy	£ 400.00	
• PVFF Pang V Flood Forum	£ 200.00	
• RBL Poppy Wreath	£ 100.00	
• Planting hall wall	£ 100.00	

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£9,788.00

**In addition , the Parish Council have already approved grant funding of £4,000 in this financial year to Adventure Dolphin Charity for their youth services programme in partnership with Berkshire Youth using power LG(MP)A 1976 s.19(3) from reserves**

11. To DISCUSS and CONSIDER the request to contribute towards a pressure washer for regular cleaning of the concrete launch at the meadows.
12. To NOTE and APPROVE the renewal of the Council's Annual Insurance Policies
13. **PLANNING:**
- To RECEIVE the list of planning recommendations
  - To DISCUSS and RESOLVE to APPROVE responses not already resolved by Planning Committee (see attached).
14. **FINANCE**
- To RESOLVE to APPROVE accounts reconciliation at 30th April 2025
  - To RESOLVE to APPROVE the payment schedule as appended to the agenda for May 2025.
  - To NOTE the receipt of the first instalment of the 2025/26 Precept
  - To NOTE that no payments are due for April 2025 CIL payment instalment
  - To RESOLVE to re-APPROVE Bank Standing Order Payments, Salaries and Direct Debit Payments for the 2025/26 year
  - To RESOLVE to re-APPROVE the use of online banking for the year 2025/6

15. **POLICIES AND PROCEDURES**

To DISCUSS AND CONSIDER the policy previously circulated:

- None

## **Section 3: Updates and Progress Reports**

16. Reports from members of working parties, committees and individual councillors.

VILLAGE HALL

GROUNDS

17. To receive a brief report from the Chairman

**18. Clerk's Report**

- Village Litter Pick on SUNDAY 28<sup>th</sup> APRIL update
- Scheduled Gas works in village during May

**19.** To receive a report from the District Councillor if available.

**20.** To answer questions from councillors, request items for next meeting or receive items for information only.

**21.** Note correspondence not already circulated.

#### **Section 4: Confidential Session**

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.**

**22.** Staff Matter -New Appointment

#### **Section 5: Closure**

**23.** Closure of meeting.