

**PANGBOURNE PARISH COUNCIL**

Parish Office, Pangbourne Village Hall

Station Rd

Pangbourne

RG8 7AN

Tel: 0118 984 1118

# NOTICE OF MEETING

To All Members of Pangbourne Parish Council

You are summoned to attend the

Full Council Meeting of Pangbourne Parish Council to be held on Tuesday 10June 2025 at Pangbourne Village Hall, commencing at 7.30pm.

There will be an opportunity for parishioners to speak during the open forum from 8.00 to 8.15pm. All residents of the parish are welcome to attend the meeting and are requested, where possible, to contact the Clerk on [Clerk@pangbourne-pc.gov.uk](mailto:Clerk@pangbourne-pc.gov.uk) before 3.00pm on the day of the meeting to help ensure everyone can be accommodated.

Becky Elkin

Proper Officer, RFO, Clerk to the Council

4 June 2025

## AGENDA

### Section 1: Procedural

1. Chairman to sign Acceptance of Office for coming year 2025-26 as deferred from the previous meeting.
2. To receive apologies for absence and declarations of interest relevant to agenda items.
3. To RESOLVE to adopt the minutes of the full council meeting held on 13 May 2025 as a true and accurate record.
4. A BRIEF OVERVIEW of outstanding actions carried over from previous meetings.

### Section 2: Decision Making

1. To CONSIDER Planning Application 25/00885/FUL Thames Cottage, 16 Shooters Hill, Pangbourne, RG8 7DX and receive representations from the applicant and members of the public
2. **Annual Governance and Accountability Return (AGAR)**
   1. To RECEIVE AN UPDATE on Pangbourne Parish Council’s annual accounts audit
   2. To RESOLVE to adopt the internal auditor’s report for 2024/25
   3. To RESOLVE to approve the Annual Governance Statement for 2024/25
   4. To RESOLVE to approve the Annual Accounts for year ending 31 March 2025
   5. To RESOLVE to re-appoint Claire Connell as internal auditor for 2025/26 year.
   6. To APPROVE the proposed dates of public rights of inspection
   7. To RECEIVE AN UPDATE on the upcoming dates for External Audit and Notice of Conclusion of Audit
3. To RESOLVE to approve expenditure for professional advice relating to Pangbourne Parish Council Charity.
4. To CONSIDER and APPROVE next steps in the Rec Vision and MTG projects to include grant bid preparations and pre-app planning applications.
5. **PLANNING**:
   1. To RECEIVE the list of planning recommendations
   2. To DISCUSS and RESOLVE to APPROVE responses not already resolved by Planning Committee (see attached).
   3. To APPROVE a response to licensing relating to Ninos pop up van
6. **FINANCE**
   * 1. To RESOLVE to APPROVE accounts reconciliation at 31 May 2025
     2. To RESOLVE to APPROVE the payment schedule as appended to the agenda for June 2025.
7. **POLICIES AND PROCEDURES**

To DISCUSS AND CONSIDER the policy previously circulated:

* None

### Section 3: Updates and Progress Reports

1. Reports from members of working parties, committees and individual councillors.

VILLAGE HALL

* Storage container
* Clock
* Radiator - hallway

GROUNDS

* MTG next phase of funding
* Gate at playground
* Fencing repairs, playground
* Cone net replacement, playground
* Bin compound
* Pavilion
* Fete
* Leak at cemetery (tap)

1. To receive a brief report from the Chairman
2. Clerk’s Report

* Bus shelter installations
* Scheduled gas works in village
* Path resurfacing - Aston Close and Grahame Ave
* WBC consultation now live on new unitary council
* PSPO progress - approved expenditure on signage
* Fencing works at Chiltern Walk
* Building damage at 2 The Square
* Pangbourne College volunteers

1. To receive a report from the District Councillor if available.
2. To answer questions from councillors, request items for next meeting or receive items for information only.
3. Note correspondence not already circulated.

### Section 4: Confidential Session

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.**

1. To consider correspondence request from a local business.

### Section 5: Closure

1. Closure of meeting.