



MINUTES OF PANGBOURNE PARISH COUNCIL

Minutes of the Meeting held at Pangbourne Village Hall on Tuesday 12th October 2021 at 7.30pm.

PRESENT:

Cllrs: P. MacIver (Chairman), J. Higgs (Vice- Chairman), N. Goodwin, Z. Moosa, B. Kerr-Muir,
C. Roberts, I. Walker,
Clerk: R. Elkin (Clerk, RFO),
District Cllr: G. Hurley was not present
Members of public: 1 MOP was in attendance for all or part of the meeting

APOLOGIES/ABSENCE: P. Hawkins, G. Child,

Action

Section 1: Procedural

1320 Apologies for absence and Declarations of Interest relevant to Agenda Items

Apologies for absence noted – P. Hawkins, G. Child,

1321 Minutes of the Parish Council Meeting held on 14th September 2021

It was **RESOLVED** unanimously that the Minutes of the Meeting of 14th September 2021, having been taken as read, were a true and accurate record and duly signed by the Chairman.

1322 Outstanding actions carried over from previous meetings

- Defibrillators – The possibility of siting another defibrillator at the library is being followed up. Re-siting or replacing of the defibrillator from the closing Fire Station is also being looked into. ONGOING. BKM
PM
Clerk
- Acquisition and installation of new signs and renewal of yellow posts at the meadows in regard to identifying fishing areas and also the replacement of the mooring posts along the river. Action is ONGOING but on hold. Grounds
- Actions relating to Recreation Ground and renewal of leases and licences. ONGOING NG Clerk
- Drainage Issues around village – ONGOING Officers,
Cllrs
District Cllr
- Street light replacement in the Moors – PM and Clerk to contact resident PM Clerk
- Defibrillator training to be arranged – ONGOING Clerk
- Village Bench repair and replacement proposal – ONGOING Clerk /GC
- Platinum Jubilee celebrations June 2022 – ONGOING Chairman
- Chiltern walk – Ivy clearance and project work – ONGOING CR
- Cemetery Car Park – Opening arrangements – ONGOING

Section 2: Decision Making

- 1323 TO CONSIDER the application for co-option to the Council for one of the two Casual Vacancies**
- One candidate presented themselves for Co-option and gave a brief introduction to the Council. After questions, the candidate was proposed and it was RESOLVED by majority vote with 2 abstentions to Co-opt the candidate to the council. Sian Taylor then signed her acceptance of office and took her place as Councillor.
- ALL
- 1324 TO DISCUSS AND AGREE arrangements for Remembrance Sunday Events within the village and agree responsibilities within the Council. Including TO APPROVE an S.137 donation of £100 to the Royal British Legion for a Poppy Wreath**
- The Clerk updated the Council on preparations for the upcoming Remembrance Sunday Service on Sunday 14th November and explained that it had been agreed by all the community groups that the service should take place outside this year due to the ongoing situation. It was further noted that the Clerk had applied for the necessary road closures. Councillors were requested to attend the service as usual. The Vice Chairman will lay the wreath.
 - It was RESOLVED to approve a donation of £100 to the poppy appeal.
- Clerk
- 1325 TO RECEIVE an update and note the legal advice from the Council's Solicitors in regards to the Recreation Ground Charity and agree the next steps to take with regards to scheduling a meeting of the Charity.**
- The Clerk and Chairman provided an update on the legal advice obtained regarding the Recreation Ground Charity and updating the Governing Documents. A formal meeting of the Charity now needs to be held in order to progress this matter to approve the amendments.
 - It was agreed to arrange a meeting of the Charity for this purpose, most likely immediately before the November or December meeting.
- Clerk
Chairman
All
- 1326 TO DISCUSS and agree a way forward on matters relating to the Recreation Ground as laid out in the previously circulated critical path and agree specific individual responsibilities and actions as well as timelines.**
- i. TO NOTE and DISCUSS the correspondence and requests from the Youth Football club**
- ii. TO NOTE and DISCUSS the request to permit a fitness class on the Recreation ground**
- A discussion took place regarding the matters outstanding at the recreation ground and the Clerk presented the action plan she had put together.
 - It was agreed that the buildings at the recreation ground needed urgent works as a priority while longer term plans were worked through.
 - Correspondence from the Youth Football Club regarding the use of facilities was previously circulated and it was agreed to work with all the football clubs to resolve this matter as soon as possible.
 - It was further agreed that a working group be set up to break out some of the actions on the plan while the legal matters are progressing. Cllrs ZM, NG, IW and ST agreed to sit on the working group. The Clerk asked that "Terms of Reference" for the working group be set up in the first instance.
 - The request for a permit to undertake exercise classes at the recreation ground was discussed. It was agreed to permit the classes subject to obtaining satisfactory further information on class details.

1327 Planning:

- i. To receive the list of Planning recommendations since the last meeting (if any)
- ii. To discuss and agree responses not already resolved by Planning Committee plus any other urgent applications received before the meeting:

i. There have been no responses since the last meeting

ii.

21/02372/HOUSE 3 Croft Drive, Pangbourne RG8 8AN

21/02273/FULD Gulberg, Pangbourne Hill, Pangbourne RG8 7AS

Comment
No Objection
No Objection

It was noted that the application for 5 homes at Wakemans had been refused and that Oakingham House had been approved

1328 Finance

- i. To RESOLVE to APPROVE Accounts reconciliation as at 30th September 2021
- ii. To RESOLVE to APPROVE the payment schedule as appended to the agenda for October 2021.
- iii. **TO RECEIVE AND NOTE** the updated position of the Council with regards to CIL expenditure

- The accounts reconciliations as appended to these minutes for September 2021 were approved.
- The payments due in October 21 of £14,536.26 as appended to these minutes, were approved by the Council.
- The Clerk presented the current CIL position to the Council as appended to these minutes and stated that there was still approx 2 years to spend the largest portion of CIL funds that the council had been in receipt of from the Pangbourne Hill development.

1329 Policies and Procedures

To consider to RESOLVE to approve the Policies previously circulated and taken as read.

POLICY:

None this month.

Section 3: Updates and Progress Reports

1330 Reports from Committees, Working Parties and individual Councillors

Grounds Committee

- NG gave an update on an informal meeting he has had with the adult football club and reported that he had visited the changing block which has had a certain amount of works undertaken.
- He also reported back on the meeting with the grounds contractors to review additional works which could be undertaken at the recreation ground.
- There has been correspondence with the youth football team regarding provision of additional storage facilities.
- It has been agreed to unlock the cemetery car park and review usage.

Village Hall Committee

- Works to the small hall have now been completed and it has re-opened. It was noted that tonight's meeting was the first one held in the small hall since before the pandemic. Councillors noted that the hall now looks smart and fresh.

F&C Committee

- Bank mandates are being updated.
- Committee date tba

1331 To receive a brief report from the Chairman

- Pangbourne College has been contacted regarding the Platinum Jubilee preparations and it is hoped that something can be arranged.
- Two picnic benches have now been ordered for the recreation ground and the members bid funds claimed.
- The EA and NT have been contacted regarding replacement of the mooring posts at the Meadows and follow up is required.
- The Assistant Clerk Vacancy will be re-advertised with an end date of November 26th.

1332 Clerk's Report

- Re-instatement work at the Village Hall is now complete.
- A number of Highways works have been requested in the village including the area around the railway bridge on the Whitchurch Road and re-painting of the white lining in the village centre which the Council requested WBC to postpone to out of hours, having been planned in by WBC for peak time. Works to re-surface and re-curb Horseshoe Rd, Meadowside Rd and Short Street are planned for the coming weeks.
- The PAWS/Pangbourne Parish Council Tree planting event in October is well into planning for 17th and the Clerk requested that Councillors sign up to help plant on the day. Approx 40 saplings provided by the Woodland Trust are due to be planted at the Meadows and Recreation Ground.
- The Clerk noted that it was time to review Budget setting for 2022/23. It was agreed to postpone the scheduled committee meetings for October and hold an informal budget workshop instead on November 3rd, with formal budget setting to be done at the November committee meetings on 17th November.

1333 To receive a report from the District Councillor

No report was sent and the District Councillor did not attend the meeting.

1334 To answer questions from Councillors, request items for next meeting or receive any items for information only

- JH reported that after months of waiting, the beacon on the crossing in the centre of the village had been replaced with a standard one rather than a conservation lamp and was not in keeping with the one on the other side of the road. JH agreed to follow up with the highways officer. JH
- IW reported that he had made some inquiries of WBC PROW regarding overhanging vegetation on a footpath to the rear of Bere Court and this had now been resolved.
- IW also reported that he had contacted Highways regarding speeding on Pangbourne Hill and that it had been agreed to schedule a survey.
- BKM reported that the village sign from the Tidmarsh direction was obscured. This can be reported on the WBC report a problem page.
- BKM also reported that there had been several instances where the noise of clay pigeon shooting at Pangbourne College had carried.
- ZM reported that he was beginning to look at a five-year strategy for the council and asked for assistance from other councillors.

1335 Correspondence:

- None not already discussed

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

1336 None

Section 5: Closure

1337 There being no further business the Chairman closed the meeting at 9.25pm.
The next scheduled meeting will be held on Tues 9th November 2021 at 7.30pm.

_____ Chairman

_____ Date

**PLANNING APPLICATIONS TO BE REVIEWED AT OR BEFORE PARISH COUNCIL MEETING ON
12th October 2021**

APPLICATION NUMBER	PROPOSAL	Recommendation
21/02372/HOUSE	Erection of garden building 3 Croft Drive Pangbourne Reading West Berkshire RG8 8AN	No Objection
21/02273/FULD	Detached replacement residential dwelling Gulberg, Pangbourne Hill, Pangbourne, Reading, West Berkshire RG8 7AS	No Objection

PLANNING APPLICATIONS REVIEWED SINCE COUNCIL MEETING ON 14th September 2021

APPLICATION NUMBER	PROPOSAL	Recommendation
	<i>None this month</i>	

WBC DECISIONS SINCE 14th September 2021

APPLICATION NUMBER	PROPOSAL	WBC Decision
21/01289/OUTD	Application for Outline Planning Permission With Some Matters Reserved: Erection of 4no new dwellings at Land Rear of Wakemans. Matters to be considered: Access and Layout. Land at Wakemans, Upper Basildon, Reading, West Berkshire	Refusal
21/01481/HOUSE	The proposal consists of two main parts. Firstly, to convert the current indoor pool to create a kitchen, dining and family room area within ancillary storage areas to include boot and utility space. Above a subservient first floor extension, we propose to form two bedrooms with en suites with associated dressing areas and covered balcony. Secondly, we propose a single storey extension to the current outbuilding courtyard to create a gym. Oakingham House, Bere Court Road, Pangbourne, Reading, West Berkshire RG8 8JU	Approval