



MINUTES OF PANGBOURNE PARISH COUNCIL

Minutes of the Meeting held at Pangbourne Village Hall on Tuesday 12th April 2022 at 7.30pm.

PRESENT:

Cllrs: J. Higgs (Acting-Chairman), G. Child, N. Goodwin, C. Knight, Z. Moosa, B. Kerr-Muir,
S. Taylor, I. Walker,
Clerk: R. Elkin (Clerk, RFO),
District Cllr: G. Hurley was not present
Members of public: 3 MOP were in attendance for all or part of the meeting

APOLOGIES/ABSENCE: P. MacIver, A. Huddart, C. Roberts and L. Antonio (Asst Clerk)

Action

Section 1: Procedural

1439 Apologies for absence and Declarations of Interest relevant to Agenda Items

Cllrs P. MacIver, A. Huddart and C. Roberts sent apologies
Cllrs NG and BKM declared an interest on one of the grant applications due to being on the fete committee (NG) and a supporter of APT (BKM)
The Clerk noted an interest in a planning item and stated her intention to leave the room when this item was dealt with

1440 Minutes of the Parish Council Meeting held on 8th March 2022

It was **RESOLVED** unanimously that the Minutes of the Meeting of 8th March 2022, having been taken as read, were a true and accurate record (with one minor adjustment) and duly signed by the Chairman

1441 Outstanding actions carried over from previous meetings.

- Actions relating to Recreation Ground and renewal of leases and licences. ONGOING NG Clerk
- Street light replacement in the Moors. PM and Clerk have met with the resident – ONGOING PM Clerk
- Defibrillator training to be arranged – ONGOING Clerk
- Village Bench repair and replacement proposal – ONGOING Clerk /GC
- Platinum Jubilee celebrations June 2022 – ONGOING. IW /ST /CR offered to help organise events. The Clerk noted that she had applied for a grant from awards for all for some of the activities but wasn't hopeful that it would be awarded Chairman
- Chiltern Walk ivy clearance and project work – ONGOING – Clerk to obtain quotes and instruct work Clerk
- Cemetery Car Park, opening arrangements – ONGOING – CR to follow up CR
- Speeding concerns in village – IW and CR to follow up. Cllrs IW and GC stated that they had followed this up with West Berkshire Council highways team and WBC had arranged a speed check for Pangbourne Hill. This showed the average speed of traffic to be at 33mph and the threshold for further action is apparently 35mph. They also noted that there had recently been an accident involving a motorbike on the hill at the location which had been surveyed. GC and IW will continue to follow this up. IW CR GC
- Emergency Planning – IW and LA met to test equipment and it was agreed to purchase long life fuel (aspen) and to continue to meet regularly to test the kit. The generator needs cleaning and repair. RBFRS to be contacted to see if they can offer support and guidance on emergency equipment. IW
- The playground gates are to be ordered and arrangements for resurfacing need to be made. Clerk
- Clerk, NG and PM to meet to discuss plans for new waste arrangements at the recreation ground Clk PM NG

- Financial Regulations – check to be done for Brexit updates to EU references
- **ACTIONS COMPLETED:**
The new defibrillator has been installed at the library, however the defibrillator donated for St Bernadette’s needs to be replaced (in work)

Section 2: Decision Making

As Members of the public were present to present their bid for funding, it was agreed to move the agenda item regarding grants further down the agenda to allow them to speak during public forum.

1442 To CONSIDER to APPROVE a contribution to West Berkshire Council to support the 143 Bus Service for 2022/23 year of £1335.60 (5% increase)

- It was RESOLVED unanimously to support the 143 Bus Service again this year via a contribution of £1335.60 to West Berkshire and it was noted that this was essential that this vital service was protected.

1443 To CONSIDER and RESOLVE contractors and final expenditure for various projects as discussed at previous meetings and appended to the agenda as follows:

- i. Fencing at the Village Hall Garden (approve a contractor)
 - ii. Kitchen Ducting Cleaning (approve a contractor)
 - iii. Skip for Village Hall (approve £200 + VAT expenditure)
 - iv. Emergency Lighting Hall (approve expenditure and course of action)
 - v. Hall Blinds (consider approving expenditure from CIL, quotes received and agree actions)
 - vi Work to clear the first meadow copse due to repeated arson
- i. Fencing at the Village Hall Garden – it was **RESOLVED** to instruct Family Tree @ £1,584 plus materials from Bouchier
 - ii. Kitchen Ducting Cleaning, Village Hall – it was **RESOLVED** to instruct PHS Interclean to clean the ducting (incl creating new access holes) and a local oven cleaner to clean the hood
 - iii. It was **RESOLVED** to approve a skip for Village Hall clearance (£200 + VAT)
 - iv. Emergency Lighting Hall – it was agreed that the quotation received from Chubb was too high and to contact local electricians (with the specific qualifications for safety lighting) for a second quotation
 - v. Hall Blinds – it was agreed that CIL funding could be used for new blinds for the hall and further agreed that these should be of a good commercial quality and able provide both blackout and partial shade. The proposal and the quotations provided will be considered in detail at the next Village Hall Committee.
 - vi Following on from two recent arson events as well as previous anti-social behaviour and den building, it was **RESOLVED** to instruct Kings Trees to clear the first meadow copse as per the quotation of £1,360 + VAT
- Councillors also agreed to look into SCAS defibrillator training and to get them to come out to deliver the training locally. It was agreed that £300 per session was reasonable.

Clerk/Asst
Clerk to
action

1444 To CONSIDER and RESOLVE to approve, amend or decline grants applied for by groups for 2022/23 Year in accordance with the granting policy and previously circulated to councillors

Applications received are:

• APT	£ 2,700.00
• Pangbourne Fete Committee	£ 3,790.00
• Pangbourne Library	£ 2,910.00
• Flowers Station Rd Wall	£ 68.89
	£ 9,468.89

At 8pm it was proposed and agreed to suspend Standing Orders to allow members of the public to speak. 3 Members of the fete committee were in attendance to request a grant for this year’s upcoming event. The fete committee gave a short presentation and, having previously submitted a grant request form which had been circulated in advance of the meeting, Councillors asked a number of questions.

Following the presentation and public forum, normal session resumed at 8.22pm and the members of the public left the meeting.

It was RESOLVED that:

- APT be awarded £2,700 for the year 2022/23
- Pangbourne Library be awarded £2,910.00 for the year 2022/23
- A grant for flower planting at Station Rd wall be awarded at £68.89
- Following a vote on the proposal to award a grant of £3,790 to the fete committee and further discussion, the Chairman tabled a motion to amend the grant awarded to £2,500 which was then carried with one abstention.

1445 To formally RESOLVE to make an application for a Members Bid for a Lychgate for the Cemetery

It was RESOLVED unanimously to make this application

1446 To DISCUSS and AGREE final actions for the Annual Parish Meeting on Tuesday 26th April 2022, including:

**- the winner and presentation of the Millennium Award - Guest Speakers
- Format and content - Attendees (incl Cllrs) - Roles and responsibilities**

- The Clerk gave an update on the final preparations for the meeting, and noted that a speaker from the Greenham Trust had agreed to give a presentation on their history and work funding local causes as part of their 25th anniversary year.
- Display stands had been purchased so that groups could display reports if they did not wish to present. It is hoped that this may help manage the length of the meeting.
- The votes for this year's Millennium award winner were also counted and it was noted that there were several worthy candidates. It was agreed that Nino Bartolomei had received the most votes and would be contacted to make sure that he was able to attend on the night to receive the award

1447 To RECEIVE an UPDATE from the Recreation Ground working group and agree any actions necessary to take matters forward

- A graphic designer has been instructed to draw up several options for consultation and the first draft drawings are being awaited. These will be shared with Councillors as soon as possible. These should be back in time for an agenda item on the May Grounds meeting with a view to making recommendations to full Council in June.
- A question was raised regarding dogs at the recreation ground.

1448 To CONSIDER and AGREE actions for the Jubilee Bunting project

- The Clerk noted that she had received quotations for erecting the recycled community made bunting on the street lighting columns and across the highway. She stated that she had been notified that an application would need to be made to the West Berkshire Council highways department for permission to use the columns and a contractor with the correct licence would need to be instructed due to the heavy traffic through the village and the nature of the roads. The quotation had come back at approx. £2,500 as it would need to be done out of hours to avoid a potential road closure while erecting the bunting.
- It was agreed that unless the grant from Awards for All was received, the community group should be asked to consider erecting the bunting on buildings and along shopfronts instead.

1449 Update from Cllr CK on solar energy opportunities

- Cllr CK noted that she and Cllr AH had been investigating solar energies opportunities and had been looking into the solar streets initiative. They have taken photos of all the sports buildings and village hall and started discussing these with companies to see which buildings are best suited to solar panels. The sports pavilion is the best opportunity to start with.

- It was also noted that now that there are fewer financial incentives to sell energy back to the grid, storage and capture will be critical to success of the project.

1450 Planning:

- To receive the list of Planning recommendations since the last meeting (if any)
- To discuss and agree responses not already resolved by Planning Committee plus any other urgent applications received before the meeting:

i. There have been no responses since the last meeting

ii, **22/00591/LBC2 Bere Court, Bere Court, Pangbourne, RG8 8HT**

22/00344/FULD Fire Station, Horseshoe Road, Pangbourne, RG8 7JH

Comment

No Objection

No Objection

It was noted that there are amended Plans for the proposed new flats on the Reading Road and 21 Thames Avenue but Councillors had been unable to look at these due to the Planning Portal not working. Cllrs will circulate a response to the amended plans when the website and plans are available again.

1451 Finance:

- To RESOLVE to APPROVE Accounts reconciliation as at 31st March 2022
- TO RESOLVE to APPROVE the payment schedule as appended to the agenda for April 2022 and retrospective additional payments for March 22
- TO NOTE the Annual Pay Award for 2021-22 has been retrospectively agreed by NJC and will be paid as a lump sum for 21/22 and going forward for 22/23
- TO NOTE and RECEIVE the report received by the Internal Auditor following her interim visit

i. The accounts reconciliation for March 31st 2022 was approved

ii. The payments due in April 2022 of £22,458.28 as appended to these minutes and the additional payments made during the month, were unanimously approved by the Council.

iii. The Annual NJC pay award was noted and the Clerk stated that she would arrange the back payment of the 2022 increase as a lump sum and would also action the spinal point changes as per contracts.

iv. The Internal Auditor's Interim Report was noted.

1452 Policies and Procedures

To consider to RESOLVE to approve the Policies previously circulated and taken as read.

POLICY:

None this month

Section 3: Updates and Progress Reports

1453 Reports from Committees, Working Parties and individual Councillors

Grounds Committee

- It was noted that sections of the laurel hedge bordering Thames Avenue at the Recreation Ground are missing and will need to be replanted. Actions need to be taken to follow up on this matter and residents should be written to.
- It was noted that grass cutting has started for the spring/summer season.

Village Hall Committee

- Low pressure in heating system – the heating engineer has attended on site again today and will return later in the week to undertake further works as the system is still de-pressurising

- Armco barriers fitted but need to be strengthened
- Thames Water leak – this has still not been identified and needs to be investigated further

1454 **To receive a brief report from the Chairman**

- The Chairman was not able to attend and did not send a report

1455 **Clerk's Report**

- Jubilee activities update
- The Annual Litter pick event has taken place and was well attended with over 20 bags of litter removed at the end of the day. Thanks to Jackie and Lynne for running the sign up stations
- Update on recent meeting with RBFRS and TVP on life saving equipment and bridge safety

1456 **To receive a report from the District Councillor**

The District Councillor did not attend the meeting and did not send a report

1457 **To answer questions from Councillors, request items for next meeting or receive any items for information only**

- None

1458 **Correspondence:**

- None not already previously circulated or discussed

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

1459 None this month

1460 **Section 5: Closure**

There being no further business the Chairman closed the meeting at 9.31pm.
The next scheduled meeting will be held on Tues 10th May 2022 at 7.30pm.

_____ Chairman

_____ Date

**PLANNING APPLICATIONS TO BE REVIEWED AT OR BEFORE PARISH COUNCIL MEETING ON
12th April 2022**

<i>APPLICATION NUMBER</i>	<i>PROPOSAL</i>	<i>Recommendation</i>
22/00591/LBC2	Changes to kitchen floor structure and alteration of doorway location in Bedroom 6 Bere Court, Bere Court, Pangbourne, Reading, West Berkshire RG8 8HT	<i>No objection</i>
22/00344/FULD	Demolition of the existing Fire station and the construction of 4no town houses with associated landscaping and parking. Fire Station, Horseshoe Road, Pangbourne, Reading, West Berkshire RG8 7JH	<i>No objection</i>

PLANNING APPLICATIONS REVIEWED SINCE COUNCIL MEETING ON 8th March 2022

<i>APPLICATION NUMBER</i>	<i>PROPOSAL</i>	<i>Recommendation</i>
	<i>None this month</i>	

WBC DECISIONS SINCE 8th March 2022

<i>APPLICATION NUMBER</i>	<i>PROPOSAL</i>	<i>WBC Decision</i>
21/02611/ADV	Business Logo/Name First Floor, 13 Reading Road, Pangbourne, Reading, West Berkshire, RG8 7LR	<i>Refusal</i>
22/00105/HOUSE	Porch and main entrance replacement, Internal layout changes (same number of bedrooms retained, new en-suites added within existing footprint) New/enlarged windows (total 7 windows to be affected) New feature glazing/door to patio 2 New rooflights Disused chimney breast removed - Patio raised - New external finish - white render Fairbanks, Riverview Road, Pangbourne, Reading, West Berkshire RG8 7AU	<i>Approval</i>
22/00116/CERTP (not consulted)	Application for a Lawful Development Certificate for a Proposed use or development: 3 meter single storey rear extension 34 Purley Way, Pangbourne, Reading, West Berkshire RG8 7JY	<i>Approval</i>
22/00248/CERTP (not consulted)	The proposed development comprises the conversion of the existing integral garage into habitable accommodation associated with the use of the dwelling house and as such is permitted development and planning permission is not required Brookfield, Green Lane, Pangbourne, Reading, West Berkshire RG8 7BG	<i>Approval</i>

22/00056/FUL	First floor extension to building with mansard roof. Minor alterations to permitted scheme shell including new and altered window positions. Land and Stores Building, Tidmarsh Road, Pangbourne, Reading, West Berkshire	<i>Conditional Approval</i>
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