



MINUTES OF PANGBOURNE PARISH COUNCIL

Minutes of the Meeting held at Pangbourne Village Hall on Tuesday 14th February 2023 at 7.30pm.

PRESENT:

Cllrs: P. MacIver (Chairman), G. Child, N. Goodwin, J. Higgs,
Clerk: R. Elkin (Clerk, RFO)
District Cllr: G. Hurley was not present
Members of public: 0 MOP were in attendance during the meeting

APOLOGIES / ABSENCE: A.Huddart, B. Kerr-Muir, C. Roberts, S. Taylor, I. Walker

Action

Section 1: Procedural

1606 Apologies for Absence and Declarations of Interest relevant to Agenda Items

A. Huddart, B. Kerr-Muir, C. Roberts, S. Taylor, I. Walker sent apologies.

No interests were declared in any items on the agenda.

1607 Minutes of the Parish Council Meeting held on 10th January 2023

It was **RESOLVED** unanimously that the Minutes of the Meeting of 10th January 2023, having been taken as read, were a true and accurate record and were duly signed by the Chairman

1608 Outstanding actions carried over from previous meetings

Second copse on meadows – Remaining stump grinding will be undertaken in March

Clerk

Cemetery Car Park – ONGOING

CR

Pharmacy provision in Village – PM to follow up on previous email to the Regional Lead for Community

PM

Pharmacy at the NHS – ONGOING

Adventure Dolphin sub-lease – ONGOING

PM

Tennis Club Lease – meeting to be arranged

Clerk

Tennis Club Lighting Project/Electrical work – IW to arrange a meeting with the Tennis Club

IW

Bowls Club Application – meeting on site to be arranged by NG. Bowls club have been contacted

NG

Traffic/Pavements working group – several interested residents. Clerk to pass on details to IW

IW

It was noted that a tree had fallen across the footpath that runs from Horseshoe Park to the Allotments

Recreation Ground Vision group – no update and work not yet ready to be shared

NG IW

Meeting with APT (Action for Pangbourne Toilets) – PM to arrange

PM

ACTIONS COMPLETED:

- Resurfacing of tarmac path by Village Hall
- Removal of bollard at Recreation Ground

Section 2: Decision Making

1609 **To RESOLVE to APPROVE the revised voluntary donation figure of £3,289 via s.137 powers to West Berkshire Council in support of the library service in Pangbourne for 2022/23 year (lower figure of £2,910 was approved in April 2022 minute note 1444)**

- It was **RESOLVED** to approve the payment of £3,289 to West Berkshire Council to support the operation of Pangbourne Library for 2022/23 year.

Clerk

1610 To CONSIDER and AGREE the proposal for repair to the rear doors at the hall as per the attached document

- Having previously been circulated, it was **RESOLVED** to approve the quotation to repair the rear doors of the main hall with metal sheeting and weather protection at a cost of £975. It was noted that the doors are in good sound condition but that the lack of weather protection and channelling above the doors had caused the outer surface to deteriorate which these repairs would address.

Asst
Clerk

1611 To DISCUSS the upcoming ANNUAL MEETING OF THE PARISH on Thurs 18th May and AGREE the format and any actions necessary to plan this event including the presentation of the Millennium Award for 2023

- The format of the annual parish meeting was discussed, and it was agreed that presentations should be strictly limited to 5 minutes each due to the number of people wishing to speak.
- Discussion took place regarding whether to have a guest speaker and suggestions included one of the internet fibre companies currently working in the village, or possibly an officer from WBC.
- It was also noted that the elections will have taken place by the time of the meeting and the newly elected District Councillor will be in place and may likely wish to speak.
- The presentation of the Millennium Award was discussed. The nomination form will be in the next edition of the magazine and made available at the library and shops throughout the village.
- Discussion also took place about presentation of the Grounds Committee work to date on improvements at the Recreation Ground.
- It was agreed to revisit this again next month when more Councillors are in attendance

ALL

1612 To DISCUSS and AGREE any actions necessary for the upcoming annual litter pick on Sunday 23rd April 2023 and agree which Councillors can help to organise the event

- The Clerk reported that the date has been set for 23rd April and asked Councillors to volunteer to help organise the day. PM and GC said they would be available to help on the day but could not help with the planning.
- PAWS have already circulated the date to their members and are hopeful that a good number will support the day.
- The Clerk and Asst Clerk will make the arrangements for the waste to be collected by WBC

ALL

1613 To CONSIDER and agree any actions for the upcoming Coronation in May 2023

- The Clerk noted that she has been receiving enquiries regarding what the Parish Council had planned for the Coronation events. It was noted that the date of the Coronation and the bank holiday weekend was difficult due to it falling in the days between the local elections and before the new council, councillors and District Councillor officially take office. Councillors did not express a desire to host a major event.
- The Clerk suggested a number of options to celebrate the coronation in other ways including possible commemorative coins for primary school children as had been done for last year's jubilee or alternatively the planting of some mature trees on the meadows – possibly willows – as a more lasting way of marking the event.
- It was agreed that the Clerk should look into possible commemorative trees and report back.
- The Clerk reported that she was not yet aware of any other events taking place in the village over the weekend, although she was aware of events in neighbouring parishes and had also been approached by both the PTA of the primary school and PCC who are beginning to look at their own events.

Clerk

1614 To DISCUSS and AGREE actions for the renewal of the Council's energy supply contracts (due in June but up for renewal now) and agree a course of action

- In light of the current energy crisis and ever surging energy costs, the Clerk reported that the Council's contract for energy to the hall is due to come to an end in June. This contract has so far cushioned the council from the worst of the price hikes and they have yet to feel the real effects of the rises. The quotation provided by the current provider for June onwards would see prices treble from that date.
- After discussion it was agreed to look into this further and possibly secure the services of a broker to obtain the best renewal deal. It was agreed not to rush into a deal at this stage and to pursue other options for the next month or two so that we can take advantage of any moves in the market. It was also agreed that a 12 month contract would be the ideal length in the current climate rather than a 3 year deal as usual.
- It was **RESOLVED** to delegate authority to the Clerk to accept a new contract on behalf of the Council as due to volatility in the market, deals were changing daily and so it would not be possible to bring any back to council without losing out.
- The huge increase in utility prices has been factored into 2023/24 budgets for the hall, and hire charges have also been reviewed as this will be a significant cost to the hall.
- Energy efficiencies, insulation and better hiring practices are also being urgently looked into for both environmental and financial savings.

HALL
CTTE

1615 To REVIEW the Council Strategy Document and receive an update on agreed actions

The Parish Council Strategy Document was reviewed and progress against the key objectives measured, with councillors providing updates on their specific projects.

1616 Planning:

Comment

- To receive the list of planning applications since the last meeting**
None
- To discuss and agree responses not already resolved by Planning Committee plus any other urgent applications received before the meeting:**

23/00034/FUL Woodland Manor, Pangbourne Road, Pangbourne, RG8 8AW

No
Objection

23/00148/HOUSE Summerlea Grange, Tidmarsh, Reading RG8 8ES

No
Objection

23/00193/FUL St James House, 4 Church Road, Pangbourne, RG8 7AR

No
Objection

23/00262/HOUSE 43 Horseshoe Road, Pangbourne, Reading, RG8 7JH

No
Objection

1617 Finance:

- To RESOLVE to APPROVE Accounts reconciliation as at 31st January 2023**
- TO RESOLVE to APPROVE the payment schedule as appended to the agenda for February 2023**

- The accounts reconciliation for 31st January 2023 was approved as appended to these minutes
- The payments due in February 2023 of £202,404.37 as appended to these minutes were unanimously approved by the Council

1618 Policies and Procedures

To consider to RESOLVE to approve the Policies previously circulated and taken as read.

Standing Orders were re-adopted by the Council with minor amendments reflecting changes to Statute following the UK's exit from the EU and related changes to expenditure thresholds.

Investment Strategy – A new Investment Strategy was adopted by the Council for the coming year (and effective immediately)

Section 3: Updates and Progress Reports

1619 Reports from Committees, Working Parties and Individual Councillors

Village Hall

- New Hall Hire charges have been agreed commencing April 2023. Hirers are being notified.
- A recent hall deposit has been partially withheld.
- Recently the Clerk and Asst Clerk met with a committee member from Padworth Village Hall. The meeting provided some very interesting insight into how similar and yet different village halls can be in terms of their operation and use and it has hopefully provided some learning points for both halls.

Grounds Committee

- Update on playground resurfacing project and resistograph testing which is booked for the end of the month.
- Parish Plan Grant application submitted and approved for works by the Recreation Ground toilets and football buildings.
- Lychgate planning application (Certificate of Lawfulness) submitted.

1620 To receive a brief report from the Chairman

- A Casual Vacancy has arisen following the resignation of Z. Moosa
- A meeting has been held with representatives of APT

1621 Clerk's Report:

- i. The PC has been approached regarding a Thames 200 triathlon race which it is hoped will be held this summer locally
- ii. Following the TPO approval, we have now received the resistograph results for the Plane Tree by the hall which show that the proposed works would be suitable. Work can now be planned in.
- iii. Members Bid funding awarded for Meadows signage. Work can now be planned in
- iv. Local Transport Plan consultation WBC is live. Cllrs asked to respond
- v. Incident on pedestrian crossing near primary school
- vi. Cemetery gates – complaints that they have been found closed
- vii. Further vandalism at Recreation Ground toilets
- viii. Upcoming defibrillator and emergency first aid course has taken place
- ix. Closure of St James Close for resurfacing at the bottom of the road. 26th February
- x. Memorial bench installation at Recreation Ground following a kind donation

1622 To receive a report from the District Councillor

The District Councillor did not attend the meeting and did not send a report.

1623 To answer questions from Councillors, request items for next meeting or receive any items for information only

- None

1624 Correspondence:

None not already previously circulated or discussed.

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

1625 None

Section 5: Closure

1626 There being no further business the Chairman closed the meeting at 8.46pm.
The next scheduled meeting will be held on Tues 14th March 2023 at 7.30pm.

_____ Chairman

_____ Date

**PLANNING APPLICATIONS TO BE REVIEWED AT OR BEFORE PARISH COUNCIL MEETING ON
14th February 2023**

APPLICATION NUMBER	PROPOSAL	Recommendation
23/00034/FUL	Installation of a ground mounted solar PV array to provide electricity to be used in the home. Woodland Manor, Pangbourne Road, Pangbourne, Reading, West Berkshire RG8 8AW	No objection
23/00148/HOUSE	Erection of gym attached to existing garage and gardeners W/C. Summerlea Grange, Tidmarsh, Reading RG8 8ES	No objection
23/00193/FUL	Conversion of B1 premises to B1 office and A1 retail use and to two flats at first floor with alterations to rear and addition of fire escape stair St James House, 4 Church Road, Pangbourne, Reading, West Berkshire RG8 7AR	No objection
23/00262/HOUSE	Two storey side and rear extension with single storey rear extension beyond. Rear dormer window in loft space 43 Horseshoe Road, Pangbourne, Reading, RG8 7JH	No objection

PLANNING APPLICATIONS REVIEWED SINCE COUNCIL MEETING ON 10th January 2023

APPLICATION NUMBER	PROPOSAL	Recommendation
None		

WBC DECISIONS SINCE 10th January 2023

APPLICATION NUMBER	PROPOSAL	WBC Decision
22/02172/HOUSE	Alterations to porch, part garage conversion, first floor side extension and single storey rear extension. Paget, Sulham Lane, Pangbourne, Reading, West Berkshire RG8 7LJ	Refusal
22/02573/HOUSE	Convert existing garage into family room with formation of new first floor side extension over. New pitched tiled roof over front part of ground floor and porch. 4 Briars Close, Pangbourne, Reading, West Berkshire RG8 7LH	Approval
22/02743/FUL	Existing canvas roof - detached pergola - replaced with timber structure pergola with polycarbonate roof Cross Keys, Church Road, Pangbourne, Reading, West Berkshire RG8 7AR	Approval
22/02755/FUL (adjacent parish)	Installation of fencing and gates and alterations to existing fencing. Springs Farm, Westbury Lane, Purley On Thames, Reading, West Berkshire RG8 8DL	Refusal
22/02851/HOUSE	Erection of gym attached to existing garage and gardeners W/C. Summerlea Grange, Tidmarsh, Reading RG8 8ES	Refusal

22/02960/COND (not consulted)	Application for Approval of Details Reserved by Condition 4 (CMS), 8 (Ground Levels) and 9 (Materials) of planning permission 22/01616/FULD - Demolition of existing bungalow, brick outbuilding and garage; construction of 4 flats, with associated parking, widened site entrance, new fences and drainage. 75 Reading Road, Pangbourne, Reading RG8 7JA	Approval
22/03068/HOUSE	Part two storey, part first floor rear extension. New roof dormer window and 2no. front roof windows 21 Thames Avenue, Pangbourne, Reading RG8 7BY	Approval
22/03077/CERTLB (not consulted)	Replacement of window and window frame Church Cottage, Pangbourne Hill, Pangbourne, Reading, West Berkshire	Lawful
22/03067/COND	Approval of details reserved by Condition No. 5 (Arboricultural Supervision) of Approved Application 22/01054/HOUSE : Construction of a 1.5 storey Kitchen/Diner Wharf House Ferry Lane Pangbourne Reading West Berkshire RG8 7DW	Approval
23/00186/TELE28 (not consulted)	Notification under the Electronic Communications Code Regulations 2003 (as amended) to utilise permitted development rights: The removal and replacement of 1 no. cabinet and development ancillary thereto. Telecommunications Mast 1, Bourne Road, Pangbourne, Reading	Not required
22/02996/FUL (adjacent parish)	External alterations to Old Hall including installation of solar panels, blocking up existing first floor windows, installation of rooflights, single storey timber canopy, air source heat pump and new external steps. St Andrews School, Buckhold, Pangbourne, Reading RG8 8QA	Approval