# Pangbourne Parish Council Logo

MINUTES OF PANGBOURNE PARISH COUNCIL

Minutes of the full meeting of the Council held at Pangbourne Village Hall on Tuesday 8 July 2025 at 7.30pm.

PRESENT:

Cllrs: I. Walker (Chairman), J. Higgs (Vice Chairman), T. Batten, C. Brewer,   
C. Ellis (arr 7.41pm), N. Goodwin, B. Kerr-Muir, M. Rimmer,

Clerk: R. Elkin (Clerk, RFO),

District Cllr: Cllr M. Shakespeare was not in attendance

Members of public: 10 members of the public were present for part of the meeting

APOLOGIES RECEIVED: G. Child, C. Roberts,

ABSENT: None

# Section 1: Procedural

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|  |  | **Action** |
| **2130** | **To receive apologies for absence and declarations of interest relevant to agenda items** |  |
|  | Apologies were received from G. Child, C. Roberts  No Councillors were marked absent  No Declarations of Interest were given |  |
| **2131** | **To RESOLVE to adopt the minutes of the full council meeting held on 10 June 2025 as a true and accurate record** |  |
|  | Having been previously circulated and taken as read, the minutes of the meeting of 10 June 2025 were approved and signed as an accurate record with no amendments. |  |
| **2132** | **Outstanding actions carried over from previous meetings** |  |
|  | Cemetery car park – ONGOING – legal teams are progressing draft easement – push back on boundaries | CR |
|  | Adventure Dolphin sub-lease/planning application – ONGOING | NG/AH /Clerk |
|  | Traffic/pavements working group – Speedwatch set-up ongoing – contact other mobility groups (Goring) – Asst Clerk to help setting up group. Clerk to investigate what signage is available. Correspondence from WBC. | IW |
|  | Recreation Ground Vision group – ONGOING | NG/ Asst Clk/Clk |
|  | APT – Station Road toilets – especially in light of current issues and expenses at rec ground toilets – ONGOING | ALL |
|  | **COMPLETED ACTIONS**   * Clock repairs at the hall booked for the end of July |  |

# Section 2: Decision Making

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|  |  | **Action** |
| **2133** | **To receive an UPDATE on Mend the Gap including :**   1. **The submitted Expression of Interest Letter** 2. **The public consultation at the Fete and public survey** 3. **AGREE next steps and the work to be included in a pre app over the summer recess** |  |
|  | PPC have submitted a formal expression of interest for the next round of funding which is due to be considered in October. This includes all aspects of potential projects that have been discussed and initially scoped. We will not receive funding for them all, however it was felt important to submit everything in order that the panel can assess and evaluate which projects it wishes to support.  PPC also held a public engagement event at the Village Fete in June which was very well received generally in terms of plans for the rec ground and we also received some feedback re the meadows.  Next steps will be to begin work on a full comprehensive pre-app planning application so that PPC can hold initial discussions with planners about the possibilities for both sites taking into account highways and flooding considerations.  Separately PPC can begin drawing conclusions from the biodiversity report and looking at seed banking etc.  The Clerk agreed to contact PAWS, make contact with the farmer in Whitchurch and look to make easy wins with partnership working. |  |
| **2134** | **To CONSIDER the offer of free bike parking to be used at the pavilion and village hall** |  |
|  | ADC are clearing out the compound to maximise boat storage and have a spare 8 metre cycle rack which they have offered to the PC. The Clerk has spoken with the Tennis Club and they are going to cut the rack in half and take a 4m rack to site by the pavilion with the parish council having the remainder at the hall.  An exact location needs to be arranged. |  |
| **2135** | **To CONSIDER signage at the meadows for the PSPO and agree on further no mooring signage/painting and restrictions on mooring alongside the bridge and concrete launch** |  |
|  | WBC has costed the signage required to advertise and enforce the PSPO and the Clerk has met with them to agree locations at the meadows and recreation ground. The estimated approx cost is £1,900 and it was RESOLVED to agree that the PC would fund this in order to ensure the launch of this important order. There is no launch date at this stage but it will be as soon as the signage arrives and as soon as possible after schools break for summer.  No mooring signage is being replaced on the river bank as part of this signage order, however the parish council needs to review and investigate longer term solutions for preventing moorings immediately in front of the concrete launch and bridge. |  |
| **2136** | **To CONSIDER amendments to the height barrier and wooden posts at the meadows to improve security and ease of use** |  |
|  | NG and the Clerk met with legitimate users of the track to discuss the protection of the height barrier following recent damage. Various options to be considered include some element of automation, a barrier earlier along the track and also possible chains, etc, between the wooden posts along the barrier to the meadows to prevent vehicle access.  All to be reviewed. |  |
| **2137** | **To receive a brief UPDATE on the CCTV system for further consideration at the upcoming grounds committee meeting** |  |
|  | Following a recent incident at Pangbourne Meadows, it is apparent that there are areas of the meadows and Dolphin Centre where better coverage is urgently required. PPC to work with ADC to look at improvements.  TVP have also suggested a 24h livestream camera (like beach cams) which would enable them to be more reactive in real time. Clerk to look into this  It is also apparent that there has been some water ingress into cabling and although a fix has been done, consideration should be given to long term maintenance and renewal of the system to ensure its longevity as the system has proven itself invaluable since it was installed in 2020. | Clerk  IW  NG |
|  | **At 8pm, Standing Orders were suspended to allow members of the public to speak.**  A number of members of the public were in attendance to speak as residents of Thames Avenue regarding their concerns about parking on the road and also anti-social behaviour and the potential impact of any changes at the rec ground. A number of these residents had spoken with PPC during the engagement exercise at the fete or were in attendance following the recent PPC leaflet drop about proposed changes and possible upgrades at the recreation ground including potential parking charges or restrictions on parking at the rec carpark.  Thanks were given to the residents for attending to express their concerns and also to the parish council for engaging directly with the residents at this early stage. NG stated that plans are at a very early stage with neither planning permission nor funding in place but that the parish council felt it important to work with the residents at every stage.  The Clerk stated that updates would be sent as this develops and also encouraged residents to contact the parish council and clerk directly with any concerns.  It was noted that residents were separately canvassing opinion amongst themselves about the possibilities of applying for resident’s only parking on the road which the Parish Council would continue to monitor.  Following this item, the members of the public left the meeting and normal session resumed. |  |
| **2138** | **Planning:**   1. **To receive the list of planning applications since the last meeting** | Comment |
|  | None |  |
|  | 1. **To discuss and agree responses not already RESOLVED by Planning Committee plus any other urgent applications received before the meeting:** |  |
|  | **25/01339/ADV** 4 The Square, Pangbourne, RG8 7AG | No Objection |
|  | **25/01368/FULMAJ** Dental Care, Clifton House, 17 Reading Road, Pangbourne RG8 7LU | Objection |
|  | **25/01338/LBC** Bere Court, Bere Court, Pangbourne, RG8 8HT | No Objection |
|  | **25/00458/HOUSE** Broome House, Green Lane, Pangbourne, RG8 7BG | Objection |
| **2139** | **Finance:**   1. **To RESOLVE to APPROVE accounts reconciliation as at 30 June 2025** 2. **To RESOLVE to APPROVE the payment schedule as appended for July 2025** 3. **Village wall planting grants and library grants update** |  |
|  | 1. The accounts reconciliation for 30 June 2025 as appended to these minutes was circulated outside of the meeting and approved. 2. The payments due in July 2025 totalling £25,179.20 as appended to these minutes were approved. 3. It was confirmed that the grant for the Village wall planting was not needed as this had been sought from the fete and also that the revised library grant figure reflecting its short term closure was now available and could be paid.   It was further agreed that the Clerk would process payments due during August recess under delegated powers |  |
| **2140** | **Policies and Procedures**  **To consider to RESOLVE to approve the policies previously circulated and taken as read.** |  |
|  | None |  |

# Section 3: Updates and Progress Reports

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|  |  | **Action** |
| **2141** | **Reports from committees, working parties and individual councillors** |  |
|  | VILLAGE HALL   * Storage container has now been replaced and the new one installed * Clock due for repair this month * Hallway radiator has been moved and a new one installed so that it should not continue to be knock off by people moving tables |  |
|  | GROUNDS   * MTG next phase of funding * Gate at playground * Fencing repairs at playground * Pavilion * Cycle rack * Fence, Chiltern Walk – Clerk to work with resident and contractors to repair * Trees, Chiltern Walk – the two dead trees are booked for removal in August * Track gates – review improvements and repair |  |
| **2142** | **To receive a brief report from the Chairman**   * IW reported on developments with speedwatch and has requested equipment. |  |
| **2143** | **Clerk’s Report**   * Scheduled gas works in village – Horseshoe Rd continuing and Chiltern Walk about to commence * Path resurfacing – Aston Close and Grahame Ave – complete but poor * PSPO progress – due to launch once signage is in place * APT meeting – to be scheduled * Meadows Bench – agreed to progress with plaque at a fee of £500 * Neighbourhood Plan funding * Green bin charges changing and black bins moving to 3-weekly collections from Sept * River Meadows – various incidents and issues * Awaiting the survey results of the London Plane Tree tests at the hall * A members bid will need to be submitted over the summer recess and it was agreed it should be used for the village sign repair. |  |
| **2144** | **To receive a report from the District Councillor**   * The District Councillor was not in attendance and did not send a report |  |
| **2145** | **To answer questions from councillors, request items for next meeting or receive items for information only** |  |
|  | * None |  |
| **2146** | **Correspondence:**  None not already previously circulated or discussed. |  |

# Section 4: Confidential Session

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|  | **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is RESOLVED that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.** |  |
| **2147** | * None |  |

# Section 5: Closure

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| **2148** | There being no further business the Chairman closed the meeting at 9.34pm.  The next scheduled meeting will be held on Tuesday 9th Sept 2025 at 7.30pm. |  |

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**PLANNING APPLICATIONS TO BE REVIEWED AT OR BEFORE PARISH COUNCIL MEETING ON   
8 July 2025**

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| ***APPLICATION NUMBER*** | ***PROPOSAL*** | ***Recommendation*** |
| **25/01339/ADV** | Changing of WHSMITH brand to TGJones. Like for Like replacements.  **4 The Square, Pangbourne, Reading RG8 7AG** | ***No objection*** |
| **25/01368/FULMAJ** | SECTION 73 - Vary condition 2 'Approved plans' of approved application 21/02767/FULMAJ: Construction of 13 flats and courtyards with reconfigured car park. Demolition of single storey flat roofed building.  **Dental Care, Clifton House, 17 Reading Road, Pangbourne Reading RG8 7LU** | ***Objection*** |
| **25/01338/LBC** | Amendment to LBC 21/01726/LBC2 to change the stone flags from a plain slab to a diamond stud pattern flooring  **Bere Court, Bere Court, Pangbourne, Reading RG8 8HT** | ***No objection*** |
| **25/00458/HOUSE** | Retrospective application for front wall (brick). Application for wooden gate.  **Broome House, Green Lane, Pangbourne, Reading RG8 7BG** | ***Objection*** |

**PLANNING APPLICATIONS REVIEWED SINCE COUNCIL MEETING ON 10 June 2025**

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| ***APPLICATION NUMBER*** | ***PROPOSAL*** | ***Recommendation*** |
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**WBC DECISIONS SINCE 10 June 2025**

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| ***APPLICATION NUMBER*** | ***PROPOSAL*** | ***WBC Decision*** |
| **25/00531/HOUSE** | Erection of double storey wrap around extension  **25 Thames Avenue, Pangbourne, Reading, RG8 7BY** | ***Approval*** |
| **25/00774/HOUSE** | Proposed extension and alterations - Proposed exterior cladding in brick and timber, roofing in grey material with extended dormer windows, additional roof lights and solar PV panels, small infill extensions to rear and front porch, demolition of conservatory, conversion and re-roofing of existing garage with 1.5 storey side extension, front gates, rear garden building.  **Coppinger, Riverview Road, Pangbourne, Reading RG8 7AU** | ***Approval*** |
| **25/00904/CERTP** | Creation of a new access.  **Hillcrest, Courtlands Hill, Pangbourne, Reading RG8 7BE** | ***Refusal*** |
| **25/00885/FUL** | Redevelopment of existing boatsheds and boat club facilities together with associated access, parking and landscaping.  **Thames Cottage, 16 Shooters Hill, Pangbourne, Reading RG8 7DX** | ***Approval*** |