



MINUTES OF PANGBOURNE PARISH COUNCIL

Minutes of the full meeting of the Council held at Pangbourne Village Hall on Tuesday 10 February 2026 at 7.30pm.

PRESENT:

Cllrs: I. Walker (Chairman), J. Higgs (Vice Chairman), C. Brewer,
N. Goodwin, M. Male, B. Kerr-Muir, M. Rimmer, C. Roberts,
Clerk: R. Elkin (Clerk, RFO),
Members of public: 0 Members of the Public were present for all or part of the meeting
APOLOGIES RECEIVED: T. Batten, G. Child, C. Ellis,
District Cllr: Cllr M. Shakespeare was not present

Section 1: Procedural

2236 To receive apologies for absence and declarations of interest relevant to agenda items

- Apologies were received from: T. Batten, G. Child, C. Ellis,
- No Declarations of Interest were made relevant to items on the agenda

2237 To RESOLVE to adopt the minutes of the full council meeting held on 13 January 2026 as a true and accurate record

Having been previously circulated and taken as read, the minutes of the meeting of 13 January 2026 were approved and signed as an accurate record with no amendments

Section 2: Decision Making

Action

2238 To CONSIDER and AGREE DETAILS OF VARIOUS CALENDAR EVENTS:

- **Date for the Annual Litter Pick**
- **Format and details for the Annual Parish Meeting on Tuesday 28 April**
- **Format of the Millennium Award**
- **Pangbourne Village Fete, 13 June 2026**
- **Date and format for accessibility event**
- Annual Litter Pick Sunday 19 April 2026
- It was agreed to continue with the existing format for the annual parish meeting on 28 April. Suggestions for the Millennium Award winner were requested and it was proposed that there could be special awards.
- TVP to be asked to attend
- The Village Fete has been announced for 13 June 2026
- Accessibility event date still tbc but likely to be mid April

2239 To CONSIDER the grant request on behalf of the Royal British Legion for £150 towards new street light emblems for Remembrance Day 2026

The Clerk reported that the RBL has requested a donation towards the purchase of new street lamp emblems as the existing poppies are fading. The suggested figure is in the region of £150, however the proposed replacement emblem is now out of stock. It was **RESOLVED** in principle to make this donation and to allow for it in the 2026-27 year once a suitable item is in stock.

2240 To CONSIDER the request from West Berkshire Council to approve a grant towards the extended Saturday opening hours at Pangbourne Library as trialled this year 2025-26. Grant to be approx. £3,150.00 payable in 2026-27 year

It was RESOLVED to approve the donation to WBC for extended opening hours at Pangbourne library again for the coming year 2026-27 at an approx. cost of £3,150.

2241 To CONSIDER and AGREE a course of action for the proposed Recreation Ground car park and any associated use of CIL expenditure and reserves

- Detailed quotes having been previously circulated, discussion took place regarding the replacement of the recreation ground car park fence which is falling apart and rotten and which is an urgent priority.
- It was RESOLVED to instruct the removal of the wooden fence, replacement with a concrete and metal post fence and the moving of the kissing gate and vehicle access.
- These works are at a cost of £10,524 of which at least £1,800 will come from the CIL expenditure which needs to be used.
- Asst Clerk to commence works asap as soon as the smaller details have been discussed and agreed at Grounds Committee.

2242 Planning:

i. To receive the list of planning applications since the last meeting

Comment

None

ii. To discuss and agree responses not already RESOLVED by Planning Committee plus any other urgent applications received before the meeting:

26/00103/FUL Land North Of Tysoe Farm, Pangbourne, Reading

Comment
/note
objections

25/01498/HOUSE 161 Bourne Road, Pangbourne, Reading, RG8 7JT
(additional documents)

Objection

2243 Finance:

i. To RESOLVE to APPROVE accounts reconciliation at 31 January 2026

ii. To RESOLVE to APPROVE the payment schedule as appended to the agenda for February 2026

i. It was RESOLVED to APPROVE accounts reconciliation at 31 January 2026

ii. It was RESOLVED to APPROVE the payment schedule as appended to the agenda for February 2026 totalling **£18,250.57**

2244 Policies and Procedures

To consider to RESOLVE to approve the policies previously circulated and taken as read.

- IT Policy (as previously considered and recommended by F&C committee) – Approved and re-adopted

Section 3: Updates and Progress Reports

Action

2245 Reports from committees, working parties and individual councillors

VILLAGE HALL

- Gas supply upgraded from iron to plastic pipe when St James Close completed
- Heating engineer visit – to review heating improvements
- Hall car park resurfacing due February half term
- Playgroup – future secure

GROUNDS

- Rec car park fencing – priority
- Avian flu outbreak – swan numbers affected from Caversham to Newbury – be vigilant along our stretch of Thames
- Allotment skip arranged for late March for the annual site tidy up
- Tennis and Bowls clubs have now installed the replacement second hand kitchen for the pavilion themselves and have paid for contractors to undertake electrical and plumbing works as necessary. Water heater in toilets to be replaced.

2246 To receive a brief report from the Chairman

- IW reported that he and the Clerk/Asst Clerk had attended the extraordinary meeting at Tidmarsh Parish Council to discuss the traveller site contravening planning and under a Temporary Stop Notice. The site is very close to the boundary with Pangbourne being sited near Maidenhatch.
- It was agreed that the Clerk and Chairman would put together an update for the toilets at the station road car park.
- No progress on Speedwatch

2247 Clerk's Report

- Update on Post Office/Post Box – the future of the post office is now secured once the current owner of Collins retires
- Update on bin store, meadows – still flooding
- Update on car park resurfacing – planned Feb half term
- Update on roadworks – village centre at half term and drainage on Station Rd the week prior
- Update on gas works St James Rd – replacement of spun iron pipes complete
- April canoe event – agreed without vehicle parking
- 2/3 July climbing tower ADC – agreed
- Allotment and Cemetery fees review – take to Grounds for discussion and back to full council for sign off
- Station Road car park wall update – chasing for updates
- Update on Tidmarsh PC Extraordinary meeting
- Enquiry from local business regarding a potential lease site
- Update to PAWS re meadows – Clerk requested volunteers for MTG projects
- Volunteer planting group, wall – decided to retire
- ADC Lease – ongoing

2248 To receive a report from the District Councillor

None – not present

2249 To answer questions from councillors, request items for next meeting or receive items for information only

None

2250 Correspondence:

None not already circulated

Clerk

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is RESOLVED that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

2251 None

Section 5: Closure

2252 There being no further business the Chairman closed the meeting at 20.51pm

The next scheduled meeting will be held on Tuesday 10 March 2026 at 7.30pm.

_____ Chairman

_____ Date

**PLANNING APPLICATIONS TO BE REVIEWED AT OR BEFORE PARISH COUNCIL MEETING ON
10 February 2026**

APPLICATION NUMBER	PROPOSAL	Recommendation
26/00103/FUL	Conversion of three existing buildings including minor extensions to create one single dwelling and associated works. Existing building retained to form garage/ storage Land North Of Tysoe Farm, Pangbourne, Reading	Comment
25/01498/HOUSE (additional documents)	2 storey side extension with single storey rear extension. Hip to gable roof extension and dormer to rear. New porch to front and driveway parking. 161 Bourne Road, Pangbourne, Reading, RG8 7JT	Objection

PLANNING APPLICATIONS REVIEWED SINCE COUNCIL MEETING ON 13 January 2026

APPLICATION NUMBER	PROPOSAL	Recommendation

WBC DECISIONS SINCE 13 January 2026

APPLICATION NUMBER	PROPOSAL	WBC Decision
25/02308/FUL	Change of Use from Barber Shop (Use Class E) to Takeaway Shop (Hot Food Takeaway - Use Class Sui Generis) 8 High Street, Pangbourne, Reading, RG8 7AB	Refusal
25/02550/HOUSE	2 storey side extension, minor changes to existing windows and porch roof and new gates to driveway 8 Croft Drive, Pangbourne, Reading, RG8 8AN	Approval
25/02679/HOUSE	Single storey glass canopy to the side elevation of the property. Bay Tree House, Green Lane, Pangbourne, Reading RG8 7BG	Approval
25/02798/HOUSE	Proposed loft conversion, hip to gable end, flat roof rear dormer, porch canopy to the ground floor, front fence and railing and internal alterations to the fenestration 10 Horseshoe Road, Pangbourne, Reading, RG8 7JQ	Refusal
25/02887/HOUSE (adjacent parish)	Two storey side/rear extension Maidenhatch Lodge, Maidenatch, Pangbourne, Reading RG8 8HH	Withdrawn