



MINUTES OF PANGBOURNE PARISH COUNCIL

Minutes of the full meeting of the Council held at Pangbourne Village Hall on Tuesday 14 July 2026 at 7.30pm.

PRESENT:

Cllrs: I.Walker (Chairman), J. Higgs (Vice Chairman), T. Batten, C. Brewer, G. Child, C. Ellis
N. Goodwin, B. Kerr-Muir, M.Male, M. Rimmer,
Clerk: R. Elkin (Clerk, RFO),
Members of public: 4 Members of the Public were present for all or part of the meeting
Apologies Received: None
Absent (no Apologies): C. Roberts
District Cllr: Cllr M. Shakespeare sent apologies

Section 1: Procedural

2329 To receive apologies for absence and declarations of interest relevant to agenda items

- There were no apologies for absence. Cllr CR was absent with no apologies
- JH declared an interest in the bowls club/pavilion

2330 To RESOLVE to adopt the minutes of the full council meeting held on 9 June 2026 as a true and accurate record

Having been previously circulated and taken as read, the minutes of the meeting of 9 June 2026 were approved and signed as an accurate record

Section 2: Decision Making

2331 To CONSIDER provisional support in principle for the request by Pangbourne Tennis Association to contribute towards repairs and upgrades to the Pavilion exterior. The Club are launching fundraising to cover part of the costs of the first phase (doors, windows ,cladding) and have requested that the Parish Council as landlord contributes costs towards the remaining 2-3 sides of the cladding. Further detailed submissions will be required and this will be a support in principle only at this stage until those are provided.

- **Also to CONSIDER the upcoming planning application related to the above and AGREE an approach to costs, scope and responsibilities**
- Pangbourne Tennis Club are keen to pursue improvement works to the pavilion at the recreation ground.
- 2 members of the club attended the meeting and gave a short presentation regarding the works they propose including "good, better, best" draft expenditure figures for the project. These range from approx. 67k to 86k including contingencies.
- Proposed works are largely focussed on new windows, doors and cladding.
- As the sums are sizeable, it was proposed that the project was broken down into phases with the first one being the largest at an estimated cost of approx. 50k.
- The Tennis Club are seeking a grant from the Parish Council (potentially via a funder such as Good Exchange if possible) of c 12-15k towards the first phase.
- The club stressed that they have grown the club from 50 to almost 400 members in a relatively short period and that they do many community activities.
- The work is proposed to be largely funded by the tennis club on behalf of both tennis and bowls.

Cllr discussed the proposals, which are just indicative at this stage and the proposal for the club to draft and submit a planning application to reflect the same.

Action

It was **RESOLVED** that a contribution of **UP TO 12-15k** would be acceptable to the Council but that this was support in principle only at this stage with more detailed information required before a final agreement.

After this item 2 MOP left the meeting

As the time was now 8pm, Standing Orders were suspended to allow Members of the Public present to speak.

- A MOP asked whether the swimming designation had changed visitor numbers or behaviour at the meadows, Councillors stated that it was too early in the season to tell but it appeared not
- A MOP asked whether the council was aware of the sunken boat by the property near ferry lane slipway. It was agreed to re-report (and the MOP will send photographs). The matter will also be raised at an upcoming meeting with the EA (Environment Agency)

At 8.15pm Public Forum ended and normal session resumed. 2 members of the public remained present for the duration of the public section of the meeting.

2332 To RECEIVE AN UPDATE ON Bathing Water Status designation and related signage

- Having previously been circulated, the draft design of the bathing water designation signage was discussed and some amendments were proposed to make the dangers more prominent on the signage. Clerk to re-circulate before sending off for quotes.
- Clerk also to pursue funding from DEFRA

2333 To CONSIDER options for replacing hoop bins at Meadows as soon as possible and the related expenditure

- Councillors discussed permanent options ,which had been previously circulated, for replacements to the temporary litter bin bags which have been suffering from animal damage and overloading.
- After having reviewed the options at length and considered the reports also circulated by Cllr NG from litter charities and agencies regarding effective strategies for dealing with litter, it was agreed not to rush into a new strategy as the costs of 8-12 permanent bins was not insignificant and the money needed to be spent wisely.
- It was agreed in the short term to purchase a number of recued size domestic wheelie bins in bright colours at a much lower cost and chain or fix these to existing posts and assess whether this had any impact. The costs would be far lower for this year and Councillors and staff could continue to assess the best options for the future

2334 To CONSIDER the proposed contract with Gigaclear for the village hall as circulated

- Cllrs **RESOLVED** to enter a new contract with Gigaclear for the council's phone , internet and CCTV contracts.

2335 To CONSIDER further actions relating to the BT poles at Pangbourne Meadows

- Following a recent incident involving a contractor and the BT telephony wires running across the track at the meadows (and which followed a similar incident last year), the Clerk contacted BT to request that they provide information regarding the poles at the meadows as no record of an easement for them to sit on council land is held on record. It is unclear who the network is intended to serve as there is no property or landowner beyond this point holding any agreement with the council
- BT were unwilling /unable to provide any further information on the poles as regards their installation but the markings on the poles indicate that they were installed c 2001.
- The wires are now incomplete and appear to be disabled. A request was made for both the poles and wires to be removed, however BT have informed the Clerk that the poles would only be investigated via a survey funded by the council and the removal works paid for by the council as well.

- Having been notified of this by the Clerk, Councillors agreed to note that status of the poles and response by BT and to hold off from pursuing this any further at this time (as the wires are safe) but to potentially revisit this in the future.

Open Reach Response:

"If you wish to have our existing network removed or relocated from your land, our process is to request you cover the cost of a survey to review and discuss possible solutions, we'll then provide a schedule of costs to complete the works.

If you're preparing to develop or make improvements to your land, I should point out that our network is covered by the transition provisions detailed in "Schedule 2, Transitional Provisions of the Digital Economy Act 2017". This affords BT rights under Para 20, Schedule 2 of the Telecommunications Act 1984 which allows for our reasonable expenses incurred by the Operator(BT) during the alteration of any apparatus will to be reimbursed by the land owner / developer, unless the Court otherwise thinks fit.

We will be happy to undertake a survey and quote for the proposed alteration to the apparatus. If you're interested in this service then please contact Openreach Infrastructure Solutions.

If you wish to have our existing network removed or relocated from your land, our process is to request you cover the cost of a survey to review and discuss possible solutions, we'll then provide a schedule of costs to complete the works.

If you're unwilling to pay any costs and still want to pursue removal of our network, we would recommend that you seek independent advice or review your rights under Schedule 3A The Electronic Communications Code. There is additional information available on the Ofcom website which can provide further guidance."

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2336 Funding request Pangbourne Primary School/Life Education

- It was noted that the council had received a request to fund a theatre activity at Pangbourne Primary School. It was felt that although the sum requested was small, there are other local funders who could be sought to pay for this. One councillor agreed to seek such funding.

Update – funding was subsequently secured for this event from another local fundraising group by this councillor.

2337 Planning:

i. To receive the list of planning applications since the last meeting

Comment

None

ii. To discuss and agree responses not already RESOLVED by Planning Committee plus any other urgent applications received before the meeting:

26/01199/HOUSE Purley Hall Lodge, Sulham Lane, Sulham, RG8 8DX
(adjacent parish)

Comment

26/01113/PACOU 19 Reading Road, Pangbourne, RG8 7LR

Comment

Licensing: 26/30531 Pangbourne Meadows, Pangbourne, West Berkshire

Objection

26/00411/FUL Land East Of Bracadale, Maidenhatch, Pangbourne,
(adjacent parish)

Objection

2338 Finance:

- To RESOLVE to APPROVE accounts reconciliation at 30 June 2026
- To RESOLVE to APPROVE the payment schedule as appended to the agenda for July 26

- It was RESOLVED to APPROVE accounts reconciliation at 30 June 2026
- It was RESOLVED to APPROVE the payment schedule as appended to the agenda for July 26 totalling £26,094.43

2339 Policies and Procedures

To consider to RESOLVE to approve the policies previously circulated and taken as read.

- None

Section 3: Updates and Progress Reports

Action

2340 Reports from committees, working parties and individual councillors

VILLAGE HALL

- Water Leak-car park-ongoing
- Drain repair -car park-booked for repair this month
- Fire Door Hall-completed
- Air conditioning -office- booked for late July
- Smart heating -hall-ongoing investigation

GROUNDS

- Water use-Allotments -very high in recent extreme heat
- Carpark Fence -Recreation ground -completed
- Timer override keys -Toilets at Rec
- Works at football building complete
- Works at Chiltern Walk -fence works almost complete -still one panel on order
- Gates and locking updates- residents rota

2341 To receive a brief report from the Chairman

- Councillor responsibilities & workload was raised by the Chairman and Councillors were all asked to consider what more they could take on for discussion in Sept
- Reports of fire setting at the meadows with smaller logs
- It was agreed that Cllr MM will take on the lead for Speedwatch

2342 Clerk's Report

- June 11 meadows walk about MTG PAWS JN- feedback
- Fete Feedback (incl new parking arrangements which had worked well)
- EV charging Thames Avenue – WBC have now paused this work following feedback
- Meeting with WBC re accessibility -16th June- WBC have agreed to resurface the entrance to the Moors following PPC requests at this meeting with the Leader of WBC Council and senior officers
- Update on licensing request for meadows which was withdrawn
- Update on new license request for tuck shop ADC
- PSPO meeting scheduled with WBC and TVP following the difficult May Half Term
- LGR update expected 16 July
- Mend the Gap Trees- grant available for planting at parish open spaces
- July 23 PAWS meeting bathing status
- Wee kicks football request
- Lowlands Search and Rescue training event went well and the river bed was scanned with no major anomalies found
- Printer issues office.
- Re -meandering River Pang- works continue at the Englefield Estate with sediment washing downstream

2343 To receive a report from the District Councillor

- None -not present, apologies received

2344 To answer questions from councillors, request items for next meeting or receive items for information only

- None

2345 Correspondence:

- None not already circulated

Clerk

Section 4: Confidential Session

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is **RESOLVED** that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

- 2346**
- Updates from legal advice and solicitors if received
 - To CONSIDER and AGREE the proposed contract to trade at Pangbourne Recreation Ground

Section 5: Closure

- 2347** There being no further business the Chairman closed the meeting at 9.56pm
The next scheduled meeting will be held on Tuesday 8 September 2026 at 7.30pm.

_____ Chairman

_____ Date

**PLANNING APPLICATIONS TO BE REVIEWED AT OR BEFORE PARISH COUNCIL MEETING ON
14 July 2026**

APPLICATION NUMBER	PROPOSAL	Recommendation
26/01199/HOUSE (adjacent parish)	Proposed single storey extension to a domestic property Purley Hall Lodge, Sulham Lane, Sulham, Reading RG8 8DX	

PLANNING APPLICATIONS REVIEWED SINCE COUNCIL MEETING ON 9 June 2026

APPLICATION NUMBER	PROPOSAL	Recommendation
26/01113/PACOU	Application to determine if prior approval is required for a proposed: Change of use of the existing Class E office/commercial building to provide 4 self-contained residential flats. Internal conversion works are proposed including internal partitions, kitchens, bathrooms and associated services. 19 Reading Road, Pangbourne, Reading, RG8 7LR	Comment
Licensing: 26/30531	Street Trader Consultation - Alex's - Mobile Ice Cream Cart Pangbourne Meadows, Pangbourne, Reading, West Berkshire	Objection
26/00411/FUL (adjacent parish)	Retrospective change of use of land to enable standing of four static caravans for residential use by a Gypsy / Traveller family and storage of four touring caravans and ancillary works Land East Of Bracadale, Maidenhatch, Pangbourne, Reading	Objection

WBC DECISIONS SINCE 9 June 2026

APPLICATION NUMBER	PROPOSAL	WBC Decision
25/02538/FUL	Erection of 3no. terraced dwellings with associated parking. Site Of 75, Reading Road, Pangbourne, Reading RG8 7JA	Approval
26/00005/WR appeal against refusal of 25/02308/FUL	Change of Use from Barber Shop (Use Class E) to Takeaway Shop (Hot Food Takeaway - Use Class Sui Generis) 8 High Street, Pangbourne, Reading, RG8 7AB	Appeal Dismissed
26/00399/FUL	To use first and second floors as offices, use class B1(a). Section 73a application remove Condition (3) Use Restriction of planning permission 03/00558/FUL. 27 Shooters Hill, Pangbourne, Reading, RG8 7DZ	Approval
26/00556/HOUSE	Rear Extension and alterations 11 Thames Avenue, Pangbourne, Reading, RG8 7BU	Approval
26/00681/HOUSE	Erection of a two storey side extension with associated fenestration 70 Reading Road, Pangbourne, Reading, RG8 7JE	Approval
26/01031/HOUSE	Single storey rear extension 3 The Laurels, Woodview Road, Pangbourne, Reading RG8 7JZ	Approval
26/01151/HOUSE	Demolition of outbuilding; Double-storey rear extension; Internal reconfigurations. 26 Bourne Road, Pangbourne, Reading RG8 7JS	Approval

Licensing: 26/30531	Street Trader Consultation - Alex's - Mobile Ice Cream Cart Pangbourne Meadows, Pangbourne, Reading, West Berkshire	<i>Withdrawn (Pangbourne section removed)</i>
26/00643/HOUSE	Erection of single storey garden office for home working replacing garden studio. Proposed solar panels on the roof and heat pump to the rear of the proposed garden office. 42 Horseshoe Road, Pangbourne, Reading, RG8 7JH	<i>Approval</i>
26/01077/HOUSE	Proposed extension and alterations - Proposed exterior cladding in brick and timber, roofing in grey material with extended dormer windows, additional roof lights and solar PV panels, small infill extensions to rear and front porch, demolition of conservatory, conversion and re-roofing of existing garage with 1.5 storey side extension, front gates, rear garden building. Section 73 application to vary condition 2 'Approved plans' of Planning Permission 25/00774/HOUSE Coppinger, Riverview Road, Pangbourne, Reading RG8 7AU	<i>Approval</i>